

No. NCRTC/HR/Rectt./16/2019

Dated:31.05.2019

VACANCY NOTICE

(No. 16/2019)

**FILLING-UP OF THE POST OF ASSISTANT MANAGER (CIVIL)
ON DEPUTATION BASIS**

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region(NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated path way for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut, Delhi - Panipat and Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

To meet the requirement of experienced Executives, applications are invited from Civil Engineers working in Railways/ its CPSEs/ Metro Rail Corporations, for deputation to NCRTC. The detail of the post and required eligibility criteria is given below:-

S. N.	Post	No. of Posts	Max. Age limit *	Qualification and Eligibility Pay-scales/ Level	Experience
(a)	(b)	(c)	(d)	(e)	(f)
1.	Asstt. Manager (Civil)	02 (Two)	55 yrs.	Working in pay-scale Rs.56100-177500(CDA) L10 (Pre-revised Rs.15600-39100+GP-Rs.5400)/ Rs.53100-167800(CDA) L9 (Pre-revised Rs.9300-34800+GP-5400) or, Rs.50000-160000(160000)(IDA) E2	Minimum 20 years' experience in Railways/ Metro Rail projects. Experience should include supervision of construction of track, Railway bridges, FOBs/ ROBs/RUBs, Depot sheds, Railway terminals/ stations/ platforms etc.

* - As on 01.06.2019.



TERMS & CONDITIONS

- (a) **Term of deputation-** Normal term of deputation, but the period of deputation will in no case exceed 05 (five) years.
- (b) **Perks & benefits-** Lease, Transport, Medical, Laptop/ Mobile handset/ Electricity/ Phone charges, subject to limits and other allowances as per Company's policy.
- (c) **Physical & medical fitness:** The applicant should be physically and medically fit.
- (d) **Exemption from the rule of permanent absorption.-** DoPT vide its OM No. AB.14017/86/2007-Estt. (RR) dated 16.01.2008 has granted exemption for deputationist Central Govt. Officers joining Joint Sector companies like DMRC etc. set up for Metro Projects, from the rule of permanent absorption so long as they are in "construction mode". MoHUA has extended these instructions for NCRTC also vide its letter No. K-14011/17/2016-MRTC-1 dated 03.01.2017.
- (e) **Residential accommodation-** NCRTC will be providing Company Leased Accommodation as per entitlement to the officer who joins NCRTC on deputation. Officers occupying GPRA will be governed in terms of MoUD's letter No. O.M. No. 12035/14/92-Pol.II dated 11.10.2000.

SELECTION PROCESS:

Suitable candidates will be shortlisted, based on their eligibility/ experience in the required field and may be called for interview/ selection process. The candidates will be offered position in NCRTC on deputation basis with respect to his eligibility vis-à-vis his last position in parent organization and length of service or as per the prescribed eligibility conditions.

HOW TO APPLY:

Eligible and interested officers may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within **30 days** of this notification.

Envelope containing the duly filled-up application should be super-scribed as-

"APPLICATION FOR THE POST OF – ASSISTANT MANAGER (CIVIL)"
"ON DEPUTATION BASIS"

and should be addressed to:-

**Career Cell, HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

A scanned copy of the application may be sent online on email career@nrtc.in, within 30 days of this notification.

A copy of the application may also be sent simultaneously to the Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc.





NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

APPLICATION FOR THE POST OF- ASSISTANT MANAGER (CIVIL)

(For deputation)

(Ref. Vacancy Notice No.16/2019)

APPLICATION FOR DEPUTATION / ABSORPTION

A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 01.06.2019 Yrs.....Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Employer organization status (Strike-out which are not applicable)	Railways/ Metro Rail	
8.	Present Designation		
9.	Present Pay-Scale and Basic pay	Pay-scale- Present Basic Pay-	
	Holding present pay-scale w.e.f.		
	Period of holding the present grade YearsMonths days	
10.	Present Address		
	Permanent Address		
11.	Contact No. (with STD code)	Phone.....Mobile.....	
12.	E-mail ID		
13.	AADHAR No.		

Handwritten signature/initials in blue ink.

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS:-

S.N.	Period		Designation	Organisation	Place of posting	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience -Years.
- IT work experience in Railways/ Metro Rail at Officer/ Supervisory level - Years.

D. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2015-16	
		2016-17	
		2017-18	
		2018-19	
4.	Time required for joining, if selected		



E. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria:-

S.N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age (as on 01.06.2019)		
2.	Qualification		
3.	Presently working with Indian Railways/ Metro Rail		
4.	Working in the required grade/ Pay-scale		
5.	Fulfilling total Experience criterion		
6.	Supporting documents attached		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

Annexure-II

CERTIFICATE

1. Certified that the particulars furnished by Shri/Smt/Ms. have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt/Ms. His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms.during the last 10 years as per records in the Ministry/Department.

In case of selection he/she will be relieved for normal tenure of three years on deputation/ absorption.

Date:

Signature of Head of Office /Department

Place:

(Office stamp)

