



No. NCRTC/HR/Rectt./27/2020

Dated:05.08.2020

**VACANCY NOTICE**  
**(No.27/2020)**

**REQUIREMENT OF EXPERIENCED CIVIL ENGINEERS & ARCHITECTS**

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and Uttar Pradesh, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), to ensure a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut**, **Delhi - Panipat** and **Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications from experienced Civil Engineers and Architects, working with Railways/ Railways' CPSEs/PSUs/ Metro Companies/ other Central or State Govt. undertakings or their instrumentalities for deputation or immediate absorption, for its RRTS project in NCR. The detail of post, eligibility criteria and experience are given below: -

**A. Post detail, Qualification and Experience: -**

S. N.	Post & Pay-scale	No. of Posts	Max. Age limit*	Qualification*#	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
1.	Group General Manager/ Chief Project Manager (Civil) Rs. 120000-280000  or, General Manager/ Dy. Chief Project Manager (Civil) Rs. 100000-260000	02 (Two)	55 yrs.	B.E./ B.Tech.(Civil) or its equivalent.	Min. 20 or 18 yrs. varied experience (for GGM and GM, respectively) of working in large infrastructure projects for Railways/ Metro Rail/ PSUs/ Central or State Govt. instrumentalities. Out of which minimum 10 or 8 years' experience (for GGM and GM, respectively) should be in contract management and construction of bridges/ roads/ viaduct/ tunnels/flyovers etc. He should be conversant with functioning in computerized environment. Experience of Metro Rail/ Railway will be preferred.
2.	Sr. Dy. General Manager (Architect) Rs.80000-220000  or, Dy. General Manager (Architect) Rs.70000-200000	01 (One)	50 yrs.	B.Arch.  <b>Preferable-</b> PG Diploma/ Degree in Architecture or related to Metro Rail.  -Must be registered with Council of Architecture.	Min. 10 or 8 yrs. post qualification experience (for Sr. DGM and DGM, respectively) in handling Architectural projects with proficiency in ACAD, 3D. -Should have minimum 5 years' experience of coordination with external consultants and interfacing with system contractors for Architectural work of underground and elevated Railway/ Metro Rail stations. -Should be well versed with development norms, Transit Oriented Development, Building Information Modeling, Green Building Design and Building Bye-Laws. - Work experience with Metro Rail Projects will be preferred.

## **B. Eligibility Criteria for Absorption/ Deputation (Required Pay-scales):**

Post (Level)	Pay Scale	
	Candidates working with Govt. org./ CPSEs/ Metro Rail Corporation & Govt. instrumentalities	
	CDA Scales	IDA Scales
Group General Manager (E8)	- In pay-scale Rs.144200-218200 (L14), or - 4 years in Rs.123100-215900 (L-13)	- In pay-scale Rs.120000-280000 (E8), or - 4 years in Rs.100000-260000 (E7)
General Manager (E7)	- In pay-scale 123100-215900 (L-13)	- In pay-scale Rs. 100000-260000 (E7), or - 3 years in Rs.90000-240000 (E6)
Sr. Dy. General Manager (E5)	-1½ years in Rs.78800-209200 (L-12)	- In pay-scale Rs.80000-220000 (E5), or - 1½ years in Rs.70000-200000 (E4)
Dy. General Manager (E4)	- In pay-scale Rs.78800-209200 (L-12), or - 1½ years in Rs.67700-208700 (L-11)	- In pay-scale Rs.70000-200000 (E4), or - 1½ years in Rs.60000-180000 (E3)

\* - As on 15.08.2020.

\*\* **The eligibility criteria for Deputation of Central/ State Govt. employees shall be as per DoPT, GOI Rules and Corporation policy.**

# - Should be obtained from recognized University/ Institute/ Government body.

- The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.

- Candidates having relevant Experience/ with Metro Rail Corporations, may be given relaxation in eligibility conditions/ additional weightage in exceptional cases.

- Numbers of vacancies are subject to change at any stage of the selection as per the requirement of the Project.

### **PHYSICAL & MEDICAL FITNESS:**

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation's policy.

### **SELECTION PROCESS:**

- Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.
- NCRTC reserves the right to conduct a written examination of certain levels in case the number of applications received from eligible candidates is high. The detail of written examination, if any, shall be communicated to the candidates in advance and candidates have to make their own arrangements for travel and stay.
- The candidates will be offered position in NCRTC on immediate absorption basis with respect to his eligibility vis-à-vis his last position in parent organization and length of service or as per the suitability decided by the selection committee.

### **SURETY BOND & PROBATION PERIOD: (Not applicable for persons join on deputation basis)**

The person selected on Absorption basis shall have to execute a Surety Bond of Rs.1,50,000/- (Rupees one lakh fifty thousand only) to serve the Corporation for a minimum period of one year.

After joining, the candidate has to undergo a probation period as per Corporation's policy. A three months' prior notice will be required to be served before seeking resignation from the Corporation.

### **COMPENSATION PACKAGE & POSTING:**

The Company offers attractive pay, perks and allowances attached to the post/ grade as per corporation policy. The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work place of NCRTC during the course of their service.

### **HOW TO APPLY:**

Eligible and interested persons may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. For deputation, the application should be routed through Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc.

Scanned copy (**single pdf file**) of the application may also be sent as "Advance Copy" through email on [applyonline@ncrtc.in](mailto:applyonline@ncrtc.in) or through post, within 30 days of this notification.

Envelope containing the duly filled-up application should be super-scribed as-

**“APPLICATION FOR THE POST OF - .....”**

and should be addressed to: -

**Career Cell, HR Department,  
National Capital Region Transport Corporation,  
7/6 Siri Fort Institutional Area,  
August Kranti Marg,  
New Delhi-110049.**

The application should be supported with the following documents, **duly self-attested**: -

- (i) Copies of Educational Certificates (Matriculation onwards)
- (ii) Experience Certificate/s & Duty allocation orders
- (iii) Copies of the APARs
- (iv) Office order of joining the organization & initial grade.
- (v) Office order showing promotion to present grade.
- (vi) Latest Salary Slip
- (vii) **'NOC' from concerned Department/ Employer. In case of non-availability, undertaking to submit the same at further stage of selection.**

Note- Without supporting documents application will be summarily rejected.

Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.

**Canvassing in any form shall disqualify the candidate.**

\*\*\*\*\*



# NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

## APPLICATION FOR THE POST OF- \_\_\_\_\_

(Ref. Vacancy Notice No.27/2020)

### For Absorption/ Deputation

(Strike-out, which is not applicable)

### A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on <b>15.08.2020</b>	.....Yrs..... Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Employer organization status (Strike-out which are not applicable)	Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality	
8.	Present Designation		
9.	Present Pay-Scale and Basic pay	Pay-scale-	
		Present Basic Pay-	
	Holding present pay-scale w.e.f.		
10.	Present Address		
	Permanent Address		
11.	Contact No. (with STD code)	Phone.....Mobile.....	
12.	E-mail ID		
13.	AADHAR No.		

**B. EDUCATION DETAILS**

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

(Attach separate sheet, if required)

**C. EXPERIENCE DETAILS: -**

S.N.	Period		Designation	Organisation	Place of posting	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience - ..... Years.
- Work experience in relevant field - ..... Years.
- Experience in Railways/ Metro Rail - ..... Years.

**D. OTHER DETAILS**

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2016-17	
		2017-18	
		2018-19	
		2019-20	
4.	Time required for joining, if selected		

**E. REFERENCE OF TWO OFFICERS UNDER WHOM WORKING/ WORKED PREVIOUSLY-**

S.N.	Name	Designation & Organisation	Mobile No. & Email
1.			
2.			

**F. CONFIRMATION:** I do hereby confirm that I am fulfilling the following criteria: -

S. N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age as on <b>15.08.2020</b>		
2.	Qualification		
3.	Presently working with Govt. org./ CPSEs/ PSU/ Autonomous Body/ Govt. instrumentality		
4.	Working in the required grade/ Pay-scale/ Pay-package		
5.	Fulfilling total Experience criterion		
6.	Supporting documents attached		
7.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date: (Signature of the candidate)

Place: Name.....

Desig.....

**Annexure-II**

**CERTIFICATE**  
(For deputation only)

1. Certified that the particulars furnished by Shri/Smt./Ms. ....have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt./Ms. .... His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms. ....during the last 10 years as per records in the Ministry/Department.

Date: Signature of Head of Office /Department

Place: (Office stamp)