

No. NCRTC/HR/Rectt./22/2022

Date: 31.05.2022

VACANCY NOTICE
(No.22/2022)

REQUIREMENT OF EXPERIENCED PLANNING EXECUTIVES ON CONTRACT BASIS

National Capital Region Transport Corporation (NCRTC) – a Joint Venture Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi- Ghaziabad- Meerut, Delhi- Gurugram-SNB-Alwar and Delhi- Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications from experienced planning executives working with Railways and its CPSEs/ PSUs/ Metro Rail Corporations/ other Central/ State Govt. undertakings or their instrumentalities/ private sector organizations on contract basis. The detail of the posts is given below: -

(A) Vacancy detail, Max. Age, Required Qualification & Experience: -

Sl. No.	Post/ Level & Consolidated Remuneration	No. of Post & Cat.	Max. Age (Yrs.)	Qualification	No. of years of post-qualification Experience
1.	<p>Manager/Planning (E3) (CTC Rs.18 LPA) Approximately</p> <p style="text-align: center;">OR</p> <p>Assistant Manager/ Planning (E2) (CTC Rs.16 LPA) Approximately</p>	<p>02 (UR)</p> <p style="text-align: center;">OR</p> <p>(UR)</p>	40	<p>B.E./ B. Tech (Civil) or its equivalent</p> <p style="text-align: center;">&</p> <p>Degree/ Post Graduate Diploma in Construction Management/ Planning or equivalent, from an institute of repute.</p>	<p>-For Manager: Minimum 04/06 years of post-qualification experience (Govt / Private sector candidates, respectively)</p> <p>-For AM: Minimum post qualification experience is as under: -</p> <ul style="list-style-type: none"> • 01 Year experience in same grade (E-2/ L-10/L-9) for candidates working with Govt. organisation. • Total 05 years' experience for Govt. sector candidates out of which 03 years should be in immediate lower scale. • For Private Sector candidates total 05 years' experience required. <p>- Should have worked in the field of Planning in Metro Rail/ Railway projects.</p> <p>-Experience of cost estimation, preparing and periodically updating</p>

					<p>construction schedule, identifying critical path and other activities related to project management for Urban Metro Projects.</p> <p>-Should have proficiency on Primavera P6, MS Project, 4D BIM and dashboard tools, such as Power BI etc.</p>
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(B) Eligibility Criteria (Required Pay-scales/ Pay package):

Post (Level)	Pay Scale/ Annual Compensation (CTC)		
	Candidates working with Govt. org./ CPSEs/ Metro Rail Corporation & Govt. instrumentalities		Candidates working with Private Sector Companies
	CDA Scales	IDA Scales	
Manager (E3)	<p>- In pay-scale Rs.67700-208700 (L-11) CDA,</p> <p style="text-align: center;">OR</p> <p>- 3 years of service in Rs.56100-177500 (L-10) CDA/ Rs.53100-167800 (L-9) CDA</p>	<p>- In pay-scale Rs.60000-180000 (E-3) IDA,</p> <p style="text-align: center;">OR</p> <p>- 3 years in Rs.50000-160000 (E-2) IDA</p>	Having minimum annual CTC of Rs.16 Lakhs
Assistant Manager (E2)	<p>- In pay-scale Rs.56100-177500 (L-10)/ Rs.53100-167800 (L-9)</p> <p style="text-align: center;">OR</p> <p>- 3 years of service in Rs.47600-151100 (L-8)</p>	<p>- In pay-scale Rs.50000-160000 (E2) IDA</p> <p style="text-align: center;">OR</p> <p>- 3 years of service in Rs.40000-140000 (E1)</p>	Having minimum annual CTC of Rs. 10 Lakhs

- **The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.**
- **All eligibility criteria/experience/ other conditions should be fulfilled as on 31.05.2022.**
- **Other terms and conditions of NCRTC shall be applicable.**
- Degree should be obtained from recognized University/Institute/Government Body.
- The number of vacancies is subject to change at any stage of the selection as per the requirement of the Project.

PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field but should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation policy.

SELECTION PROCESS:

- (a) Based on the eligibility/ experience in the relevant field, shortlisted candidates will be called for interview.
- (b) NCRTC reserves the right to conduct a written examination for the posts in case the number of applications received from eligible candidates is higher. The details of written examination, if any, shall be communicated to the candidates in advance and candidates have to make their own arrangements for travel and stay.
- (c) The candidate will be offered position in NCRTC on contractual basis as per the suitability decided by the selection committee.

SURETY BOND:

The candidates selected shall have to execute a Surety Bond of Rs. 3 Lakhs plus GST and cost of training, if any, to serve the Corporation for a minimum period of (02) two years. A three months' prior notice will be required before seeking resignation from the Corporation.

TERM OF CONTRACTUAL EMPLOYMENT; -

The appointment shall be made purely on contract basis for a period of 03 (Three) years, which will be reviewed every year. After completion of 03 (Three) years contractual employment, services may be extended further/ terminated, subject to the requirement of the Corporation and on performance of the employee. In case of non-requirement or performance not found satisfactory, the services shall be terminated.

POSTING:

The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work-place of NCRTC during the course of their service.

RETENTION MONEY:

A deduction of @20% for remuneration amount below Rs.20 lakh per annum shall be made for the first year of contractual employment. This amount shall be released on completion of two years of contract service or upon termination, whichever is earlier. The release of Retention money on termination of the contract shall be dealt on case-to-case basis. In case of leaving before completion of two years the amount of Surety Bond shall be recovered from the Retention money.

The post is purely on a contract basis and in no case confer any right for regularization in the job.

HOW TO APPLY:

1. Applications will be accepted ONLINE through the link provided in the “Career section” of the NCRTC website i.e. <https://www.ncrtc.in>. Candidates are required to upload recent passport sized photograph (not more than 3 months old) and scanned copies of the supporting documents.
2. Soon after submission of online application, a print-out of the same along with supporting documents, should be sent to the following address through post: -

**Career Cell, HR Department,
National Capital Region Transport Corporation Limited,
GatiShakti Bhawan, INA,
New Delhi-110023**

Envelope containing the print-out of application and supporting documents, should be super- scribed as:

**“APPLICATION FOR THE POST OF–MANAGER/AM (PLANNING)
ON CONTRACT BASIS**

GENERAL INSTRUCTIONS:

Last date for Online Registration and submission of applications is 14.06.2022.

1. Incomplete application without supporting documents shall summarily reject the candidature.
2. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, educational certificates, and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
3. The size of photograph should be 10 KB in .jpg or .jpeg format.
4. More than one application for a post may lead to cancellation of candidature.
5. All computations of Age, Post Qualification Experience etc., shall be as on 31.05.2022.
6. All information regarding this recruitment process would be made available in the career section

of NCRTC website, i.e. www.ncrtc.in, only. Applicants are advised to check the web site periodically for important updates. Once registered for NCRTC, all correspondences shall be made through their registered e-mail ID and/ or candidate login.

7. In case of any query the same may be sent to recttquery@ncrtc. with “POST – MANAGER/AM (PLANNING)-22/2022” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. NCRTC will not be responsible for non-delivery of e-mail/ delivery of e-mail to junk or spam folder. Contact No. 011-24666700 (10:00 AM to 4:30 PM).

Canvassing in any form shall disqualify the candidate.
