



No. NCRTC/HR/Rectt./25/2021

Dated:04.06.2021

VACANCY NOTICE
(No.25/2021)

**REQUIREMENT OF GROUP GENERAL MANAGER/
GENERAL MANAGER (ELECTRICAL)**

National Capital Region Transport Corporation (NCRTC) – a Joint Venture Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi- Ghaziabad- Meerut, Delhi- Gurugram-SNB-Alwar and Delhi- Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto “**Gati se Pragati**”, applies to both the project and the motivated team that will embark on this journey with us.

NCRTC invites applications from experienced Electrical Engineers working with Govt. organisations/ CPSEs/ Metro Rail/ Reputed Private Sector Infrastructure Companies (involved in execution of Railways/ Metro Rail projects) for the post of Group General Manager/ General Manager (Electrical) on Deputation/ Absorption/ Direct Recruitment basis. The detail of posts is given below: -

(A) Vacancy detail, Max. age, required Qualification & Experience: -

S. N.	Post	No. of Posts & Cat.	Max. Age limit*	Qualification	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
1.	Group General Manager (Electrical) Rs.120000-280000 (E8) or,	02 (Two) UR	55 Yrs.	-B.E./ B.Tech. (Electrical) or equivalent.	-Min. 20 years post qualification experience for GGM and Min. 17 years post qualification experience for GM.

S. N.	Post	No. of Posts & Cat.	Max. Age limit*	Qualification	Experience*
	General Manager (Electrical) Rs.100000-260000 (E7)		50 Yrs.		-The candidate should have minimum 15 years for GGM and min 12 years for GM post varied work experience as electrical engineer in Railway/ Metro Rail. The incumbent will be required to do all the activities in connection with Planning, Design & Construction of overhead equipment, Traction substation, SCADA, General Power Supply and E&M Work, Lift & Escalator/ ECS/TVS etc. -Should be conversant with functioning in computerized environment.

(B) Eligibility Criteria (Required Pay-scales/ Pay-package):

Post (Level)	Pay Scale/ Annual compensation		
	Candidates working with Govt. org./ CPSEs/ Metro Rail Corporation & Govt. instrumentalities		Candidates working with Private Sector Companies (wherever applicable)
	CDA Scales	IDA Scales	
Group General Manager (E8)	- Working in pay-scale Rs.144200-218200 (CDA) L14, or -Has been working for 4 years in pay-scale Rs.123100-215900(CDA) L13	-Working in pay-scale Rs.120000-280000 (IDA) E8 or -Has been working for 4 years in pay-scale Rs.100000-260000(IDA) E7	Having annual pay package/ CTC of Rs. 36 Lakh and working in Senior position.
General Manager (E7)	- In pay-scale Rs.123100-215900 (L13), or	- In pay-scale Rs.100000-260000(E7), or -Has been working for 1½ years in pay-scale Rs.900000-240000(E6) with 17 years' Executive service (Level E2 & above).	Having annual pay package/ CTC of Rs. 30 Lakh and working in Senior position.

- * - As on **04.06.2021**
- Qualification should be recognized by concerned Government body.
 - For deputation of Central/ State Govt. employees, GOI rules will be followed.
 - The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.
 - Numbers of vacancies are subject to change at any stage of the selection as per the requirement of the Project.

PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation policy.

SELECTION PROCESS:

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

SURETY BOND & PROBATION PERIOD: (Not applicable for persons joining on deputation basis)

The selected candidates shall have to execute a Surety Bond to serve the Corporation for a minimum period, as given below: -

S.N.	Mode of recruitment	Bond amount* (Rs.)	Min. period to serve the Corporation
		Executive	
1.	Direct Recruitment/ Open market	3,00,000	3 (Three) years.
2.	Absorption from Govt. org./ instrumentalities/ PSUS/CPSEs	1,50,000	1 (One) year.

* Plus Training cost & GST, as applicable.

After joining the candidate has to undergo a probation period as per Corporation policy. A three months' prior notice will be required to be served while seeking resignation from the Corporation.

COMPENSATION PACKAGE & POSTING:

The Company offers attractive pay, perks and allowances attached to the post/ grade as per company policy. **For the officers on deputation from Central/ State Govt., DOPT guidelines on deputation will be followed.** The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work place of NCRTC during the course of their service.

HOW TO APPLY:

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application.

GENERAL INSTRUCTIONS:

1. Complete filled-up application should reach this office latest by **02.07.2021**
Envelope containing the duly filled-up application should be super-scribed as-

“APPLICATION FOR THE POST OF GGM/ GM (ELECTRICAL)”

and should be addressed to:-

**Career Cell,
HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

Incomplete or applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, **duly self-attested:** -
 - (i) Copies of Educational Certificates (Matriculation onwards)
 - (ii) Work experience Certificate issued by last employer and Letter/ Office Order of appointment with latest salary slip issued by current employer.
 - (iii) Copies of the APARs/ Performance Appraisals
 - (iv) Office order of joining the organization & initial grade.
 - (v) Office order showing promotion to present grade/ Pay-package
 - (vi) Form-16 and 26AS in support of pay-package (For Pvt. sector candidates)
 - (vii) Experience Certificate/ Office Order/Duty allocation order etc.
 - (viii) **'NOC' from concerned Department/ Employer. In case of non-availability, undertaking to submit the same at further stage of selection.**

3. To facilitate the job aspirants, online applications will also be accepted for all the above posts. Application, along with supporting documents, in a “**single pdf file**”, can be sent on email address- applyonline@ncrtc.in
4. Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
5. **Canvassing in any form shall disqualify the candidate.**



**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.
(A joint venture of Govt. of India and participating State Govts.)**

APPLICATION FOR THE POST OF - GROUP GENERAL MANAGER/ ELECTRICAL
(Ref. Vacancy Notice No.25/2021)

A. PERSONAL DETAILS-

1.	Applicant's Name		Affix your latest passport size photograph, duly self-attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 04.06.2021Yrs..... Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Employer organization status (Strike-out which are not applicable)	Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality/ Private sector	
8.	Present Designation		
9.	Present Pay-Scale and Basic pay	Pay-scale- Present Basic Pay-	
	Holding present pay-scale w.e.f.		
	Period of holding the present gradeYearsMonths days	
10.	Present Address		
	Permanent Address		
11.	Contact No. (with STD code)	Phone.....Mobile.....	
12.	E-mail ID		
13.	AADHAR No.		

B. EDUCATION DETAILS-

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS-

S.N.	Period		Designation	Organisation	Place of posting	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience - Years.
- Work experience in Railways/ Metro Rail projects - Years.

D. OTHER DETAILS-

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2016-17	
		2017-18	
		2018-19	
		2019-20	
4.	Time required for joining, if selected		

E. REFERENCE OF TWO OFFICERS/ EXECUTIVES UNDER WHOM WORKING/ WORKED PREVIOUSLY-

S.N.	Name	Designation & Organisation	Mobile No. & Email
1.			
2.			

F. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria: -

S. N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age as on 04.06.2021		
2.	Qualification		
3.	Working in the required grade/ Pay-scale/ Pay-package		
4.	Fulfilling total Experience criterion		
5.	Supporting documents attached		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

Annexure-II

CERTIFICATE
(For deputation only)

1. Certified that the particulars furnished by Shri/Smt/Ms. have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt/Ms. His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms.during the last 10 years as per records in the Ministry/Department.

Date:

Signature of Head of Office /Department

Place:

(Office stamp)