



No. NCRTC/HR/Rectt.-Cont. /61/2021

Dated:01.12.2021

VACANCY NOTICE
(No.61/2021)

REQUIREMENT OF ASSET MANAGEMENT EXPERT ON CONTRACT BASIS

National Capital Region Transport Corporation (NCRTC) – a Joint Venture Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi-Ghaziabad-Meerut, Delhi-Gurugram-SNB-Alwar and Delhi-Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications from experienced persons for asset maintenance and management in its Rapid Rail Transit System, on contract basis. The detail of the post is given below: -

Name of the post	Asset Management Expert (Contract basis)
Number of posts	01(one)
Age	Not more than 50 years, as on 01.12.2021*
Qualification, Eligibility criteria and experience	<u>Qualification-</u> - B.E./B.Tech. or equivalent in Computer Science/ Information Technology <u>Eligibility-</u> - Should be working/ have worked in CDA pay-scale Rs.78800-209200 (L12)/ IDA Pay-scale Rs.70000-200000(E4), or, - Should be working for last 3 years in CDA pay-scale Rs. 67700-208700 (L-11)/ IDA Pay-scale Rs. 60000-180000 (E3) - or, - In a reputed private sector company with pay-package of minimum Rs.21.80 lakh per annum. <u>Experience-</u> - Should have minimum 15 years' post qualification experience. - Out of the above, 5 years' experience of application management of Enterprise asset management in modern rail-based mass transit system. - Hands on experience of implementation of enterprise asset management system, database management, data analytics tools such as Tableau and Power BI.
Remuneration	CTC Approx. Rs.27.75 Lakh per annum, all inclusive.
Term of employment	-Initial term of contract 3 years, extendable up-to 5 years. -Terminable at three months' notice from either side.

Other terms and conditions of NCRTC shall be applicable.

- Qualification should be obtained from Govt. recognized University/ Institute/ Government body
- As on 01.12.2021. The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.
- Numbers of vacancy is subject to change.

The post is purely on contract basis. Employment will not confer right to regularization of services in NCRTC.

PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation policy.

SELECTION PROCESS:

- Eligible candidates will be shortlisted on the basis of eligibility criteria i.e. experience, desirable qualification etc. and will be called for interview.
- Management may relax any of the condition/s, in accordance to the response to meet the requirement.

SURETY BOND:

The selected candidates shall have to execute a Surety Bond of Rs.3,00,000 plus GST and cost of training, to serve the Corporation for a minimum period of 2 (two) years. A three months' prior notice will be required to be served before seeking resignation from the Corporation.

TERM OF CONTRACT:

Initial term of contract will be of 3 (Three) years, which may be extended as per the requirement of the project, subject to the performance of the contractual employee. Services of the contract employee may be terminated at any time giving one month's notice or payment in lieu of notice, without assigning any reason.

COMPENSATION PACKAGE & POSTING:

The Company offers attractive pay-package as indicated above. This includes all salary components, like various allowances, Leave pay, other/ terminal benefits admissible to an employee of the Corporation.

The job is transferable and the selected candidates can be posted/ transferred to any of the office/ Project sites of NCRTC in India/abroad during the course of their contractual employment.

RETENTION MONEY:

A deduction of 10% per month of the remuneration amount beyond Rs. 20 lakh per annum and @20% for remuneration amount below Rs. 20 lakh per annum shall be made for the first year of contractual employment. This amount shall be released on completion of two years of contract service or upon termination, whichever is earlier. The release of Retention money on termination of the contract shall be dealt on case-to-case basis. In case of leaving before completion of two years the amount of Surety Bond shall be recovered from the Retention money.

LEAVE ENTITLEMENT:

The Contract employees will be entitled for 12 or 8 days (in Field and Corporate Office, respectively) Casual Leave and can avail 30 days Leave (without pay) in a year, as leave has already been monetized and included in the pay-package.

HOW TO APPLY:

- Applications will be accepted ONLINE only through the link provided in the “**Career section**” of the NCRTC website i.e. <https://www.ncrtc.in>. Candidates are required to upload recent passport sized photograph (not more than 3 months old) and scanned copies of the supporting documents.

The application should be supported with scanned copies of the following documents: -

- Copies of Educational Certificates (Matriculation onwards)

- Work experience Certificate issued by last employer and Letter/ Offer of appointment and latest salary slip issued by current employer.
- IT Form 26A
- Copies of the APARs
- Experience Certificate/ Office Order/Duty allocation order etc.
- Letter showing present level/ grade/ pay-package.
- For Govt. employees, 'NOC' from concerned Department. In case of non-availability, undertaking to submit the same at further stage of selection.

Application without supporting certificates/ documents, as mentioned above, shall be summarily rejected.

2. Soon after submission of online application, a print-out of the same alongwith supporting documents, should be sent to the following address through post: -

**Career Cell,
HR Department,
National Capital Region Transport Corporation,
GatiShakti Bhawan, INA,
New Delhi-110023**

Envelope containing the print-out of application and supporting documents, should be super-scribed as-

**“APPLICATION FOR THE POST OF –
Asset Management Expert (Contract Basis)”**

GENERAL INSTRUCTIONS:

Last date for Online Registration and submission of applications is 20.12.2021.

1. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, educational certificates, and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
2. The size of photograph should be 10kb and the allowed types are jpg or .jpeg for photograph.
3. More than one application for a post may lead to cancellation of candidature.
4. All computations of Age, Post Qualification Experience etc., shall be as on the given date.
5. All information regarding this recruitment process would be made available in the career section of NCRTC website, i.e. www.ncrtc.in, only. Applicants are advised to check the web site periodically for important updates. Once registered for NCRTC, all correspondences shall be made through their registered e-mail ID and/ or candidate login.
6. In case of any query the same may be sent to recttquery@ncrtc.in with “POST – Asset Management Expert ” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. NCRTC will not be responsible for non-delivery of e-mail / delivery of e-mail to junk or spam folder. Contact No. 011-4106 6943 (10:00 AM to 4:30 PM).

Canvassing in any form shall disqualify the candidate.
