



No. NCRTC/HR/Rectt./21 /2018

Dated: 25.05.2018

**VACANCY NOTICE**  
**(No.21/2018)**

**FILLING-UP THE POST OF MANAGER/ ARCHITECT**  
**ON IMMEDIATE ABSORPTION BASIS**

National Capital Region Transport Corporation (NCRTC) - a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Urban Development, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut, Delhi - Panipat and Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

Applications are invited from Architects, working in regular capacity with Central/ State Govt. / CPSEs/ Metro Rail Corporations. The detail of post is as under:-

S. N.	Post & Pay-scale	No. of Post	Max. Age (Yrs.)	Qualification & Eligibility	Experience
1.	Manager/ Architect (E3 Level) Rs.60000-180000(IDA)	01	40	B.Arch.** Preferable-PG Degree/ Diploma in related discipline. and Working in pay scale Rs.60000-180000(IDA)/ Rs.67700-208700(CDA) Level-11 or, 1½ years in pay scale Rs.50000-160000(IDA)/ Rs.56100-177500(CDA) Level-10.	-Minimum 6 years' experience in handling Architectural projects with proficiency in ACAD, 3D. -Should be well versed with development norms, Transit Oriented Development and Building Bye-laws.

\* -As on 01.06.2018. The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.

-Candidates having relevant experience, with Metro Rail Corporations, may be given additional weightage in exceptional cases.

\*\* Should be registered with the Council of Architecture.

**PHYSICAL & MEDICAL FITNESS:**

The applicant should not only be suitable in related field, but also be physically and medically fit enough to work at project sites. In case of selection, he/ she will have to undergo a medical examination as per the Company policy.

**SELECTION PROCESS:**

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

The candidates will be offered position in NCRTC on immediate absorption basis with respect to their eligibility, i.e. their last position in parent organization and length of service, and suitability for the post as decided by the selection committee.

*Handwritten signature and date: 25/05/2018*

### **SELECTION PROCESS:**

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

The candidates will be offered position in NCRTC on immediate absorption basis with respect to their eligibility, i.e. their last position in parent organization and length of service, and suitability for the post as decided by the selection committee.

### **SURETY BOND:**

The candidates selected for immediate absorption shall have to submit a Surety Bond of Rs.1,50,000/- plus GST and cost of training, if any, to serve the Corporation for a minimum period of one year. A three months' prior notice, will be required before seeking resignation from the Corporation.

### **COMPENSATION PACKAGE & POSTING:**

The Company offers attractive pay and other perks and allowances attached to the post/ pay-scale as per IDA pattern revised scale of pay and company policy. The job is transferable and the selected candidates can be posted/ transferred to any of the work site of NCRTC during the course of their service.

### **HOW TO APPLY:**

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application.

### **GENERAL INSTRUCTIONS:**

1. Complete filled-up application should reach this office latest by **11.06.2018**. Envelope containing the duly filled-up application should be super-scribed as-  
**"APPLICATION FOR THE POST OF- MANAGER/ ARCHITECT  
ON IMMEDIATE ABSORPTION BASIS"**

and should be addressed to:-

**Career Cell, HR Department,  
National Capital Region Transport Corporation,  
7/6 Siri Fort Institutional Area,  
August Kranti Marg,  
New Delhi-110049.**

Incomplete applications and applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, duly self-attested:-
  - (i) Educational Certificates
  - (ii) Work experience Certificate issued by last employer and Letter of appointment
  - (iii) Latest salary slip issued by current employer.
  - (iv) Copies of the APARs
3. Shortlisted candidates will be informed either through email or whatsapp or SMS or mobile/ phone and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
4. **Canvassing in any form shall disqualify the candidate.**

\*\*\*\*\*

  
25/05/2018



**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.**  
(A joint venture of Govt. of India and participating State Govts.)

**APPLICATION FOR THE POST OF- MANAGER/ ARCHITECT**  
**ON IMMEDIATE ABSORPTION BASIS**

**A. PERSONAL DETAILS:-**

1.	Applicant's Name		Affix your latest passport size photograph, duly self-attested across
2.	Father's/ Husband's Name		
3.	Date of Birth (DD/MM/YYYY)		
	Age as on 01.06.2018	..... Yrs. .... Months..... Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Present Designation		
8.	Present Pay-Scale and Basic pay		
	Holding present pay-scale w.e.f.		
	Period of holding the present pay-scale	.....Years .....Months .....days	
9.	Correspondence Address		
10.	Contact No. (with STD code)	Phone..... Mobile.....	
11.	E-mail ID		
12.	AADHAAR No.		

**B. EDUCATION DETAILS**

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Percentage

*Sharma*  
25/05/2018

**C. EXPERIENCE DETAILS:**

S.N.	Period		Designation	Organisation	Responsibilities held (in brief)
	From	To			

(Attach separate sheet, if required)

-Total work experience in Architectural field - ..... Yrs..... Months

Work experience in Govt. / CPSEs/ Metro - ..... Yrs..... Months

**D. OTHER DETAILS**

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average)	2014-15	
		2015-16	
		2016-17	
		2017-18	
4.	Time required for joining, if selected		

**E. SUPPORTING DOCUMENTS ENCLOSED:-**

S.N.	Supporting document	Attached (Yes/No)	Remarks (If any)
1.	Age proof (Matriculation Certificate/ Marksheet)		
2.	Qualification Certificate & mark-sheet		
3.	Experience Certificate		
4.	Latest salary slip		
5.	Copies of APARs of last 4 years		



Handwritten signature and date: 25/05/2018

**F. CONFIRMATION:** I do hereby confirm that I am fulfilling the following criteria:-

S.N.	Criteria	Fulfilling (Yes/No)	Remarks(If any)
1.	Age as on 01.06.2018		
2.	Qualification		
3.	Presently working with Govt. org./ CPSEs/Metro Company		
4.	Working in the required pay-scale/ Pay-scale		
5.	Experience is adequate (in total number of years)		
6.	Experience is in the required field (as asked)		
7.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

  
25/07/2018

**PRE-REVISED & REVISED PAY-SCALES (IDA & CDA)**

<b>IDA Pay-Scales</b>		<b>CDA Pay-Scales</b>	
<b>Pre-Revised (2nd PRC) (Rs.)</b>	<b>Revised (3rd PRC) (Rs.)</b>	<b>Pre-Revised (6<sup>th</sup> CPC) (Rs.)</b>	<b>Revised (7<sup>th</sup> CPC) (Rs.)</b>
51300-73000	120000-280000	37400-67000 + GP 10000	L-14 144200-218200
43200-66000	100000-260000	37400-67000 + GP 8900	L-13A 131100-216600
36600-62000	90000-240000	37400-67000 + GP 8700	L-13 123100-215900
32900-58000	80000-220000	15600-39100 + GP 7600	L-12 78800-209200
29100-54500	70000-200000	15600-39100 + GP 6600	L-11 67700-208700
24900-50500	60000-180000	15600-39100 + GP 5400	L-10 56100-177500
20600-46500	50000-160000	9300-34800+ GP 5400	L-9 53100-167800
16400-40500	40000-140000	9300-34800 + GP 4800	L-8 47600-151100
12600-32500	30000-120000	9300-34800 + GP 4600	L-7 44900-142400
		9300-34800 + GP 4200	L-6 35400-112400