

गति से प्रगति

No. NCRTC/HR/Dep.-Abs./45/2019

Dated: 05.11.2019

VACANCY NOTICE
(No.45/2019)

FILLING-UP OF THE POST OF SR.DGM/ DGM (FINANCE)
ON DEPUTATION / ABSORPTION BASIS

National Capital Region Transport Corporation (NCRTC) - a Joint Sector Company of Govt of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region(NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated path way for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut**, **Delhi - Panipat** and **Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto "**Gati se Pragati**", applies to both the project and the motivated team that will embark on this journey with us.

To meet the requirement, applications are invited from Finance professionals working in Railways/ Railways CPSEs/ Metro Rail Corporations/ other Govt. departments/ instrumentalities, for deputation/ Absorption in NCRTC. The detail of posts and eligibility is given below:-

1.	Nomenclature of the post	Sr.DGM (Finance)/ DGM(Finance)
2.	No. of vacancies	01 (One)
3.	Location	NCR
4.	Term (In case of deputation)	Normal term of deputation, but the period of deputation will in no case exceed 07 (Seven) years.

Registered & Corporate Office:

7/6, सिरि फोर्ट इंस्टीट्यूशनल एरिया, अगस्त क्रांति मार्ग, नई दिल्ली 110049

7/6, Siri Fort Institutional Area, August Kranti Marg, New Delhi 110049

CIN: U60200DL2013GOI256716

P: +91 11 41066943 F: +91 11 41066953

M: contactus@ncrtc.in

5.	Eligibility	For Deputation	<p>For Sr.DGM/ Finance-</p> <ul style="list-style-type: none"> -Working in pay-scale Rs.80000-220000 (IDA) E5, or -Has been working for last 1½Years in pay-scale Rs.78800-209200 (CDA) L12. <p>For DGM/ Finance-</p> <ul style="list-style-type: none"> -Working in pay-scale Rs.70000-200000(IDA) E4 or Rs.78800-209200 (CDA) L12.
		For Absorption	<p>For Sr.DGM/ Finance-</p> <ul style="list-style-type: none"> -Working in pay-scale Rs.80000-220000 (IDA) E5, or -Has been working for last 1½ Years in pay-scale Rs.70000-200000 (IDA) E4/ Rs.78800-209200(CDA) L12. <p>For DGM/ Finance-</p> <ul style="list-style-type: none"> -Working in pay-scale Rs.70000-200000 (IDA) E4 or Rs.78800-209200 (CDA) L12, or -Has been working for last 1½Years in pay-scale Rs.60000-180000 (IDA) E3/ Rs.67700-208700 (CDA) L11
6.	Service		Officers of Finance and Accounts department.
7.	Age, Qualification & Experience		<p><u>Age:</u> Not more than 55 years at the time of advertisement of the vacancy.</p> <p><u>Qualification:</u> Essential- Graduate</p> <p><u>Experience:</u> The officer should have work experience in Railway construction projects, handling tenders, vetting of estimates, contracts, variations etc. for a period not less than 5 years. Experience in Indian Railways including Railways companies/ Metro Rail organisations will be preferred.</p>
8.	Whether the company/ organization has been exempted from the rule of permanent absorption and if so, the date up-to which the exemption is valid.		DoPT vide its OM No. AB.14017/86/2007-Estt. (RR) dated 16.01.2008 has granted exemption for deputationist Officers joining Joint venture companies like DMRC etc. set up for Metro Projects, from the rule of permanent absorption so long as they are in "construction mode". MoHUA has extended these instructions for NCRTC also vide its letter No. K-14011/17/2016-MRTC-1 dated 03.01.2017.
9.	Residential accommodation		NCRTC will be providing company/ Leased Accommodation as per entitlement to the officer who joins NCRTC on deputation. Officers occupying GPRA will be governed in terms of MoUD's letter No. O.M. No. 12035/14/92-Pol.II dated 11.10.2000.
10.	Pay, Perks & Benefits		<p>For Deputation- Parents department pay plus deputation allowance.</p> <p>For Absorption- Pay-scale Rs.80000-220000 for E5 & Rs.70000-200000 for E4.</p> <p>Perks & benefits like Lease, Transport, Medical, Laptop/ Mobile handset/ Phone charges, subject to limits and other allowances as per Company's policy.</p>

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PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection on absorption basis, the candidate will have to undergo a medical examination as per the Corporation policy.

SELECTION PROCESS:

Officers will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

SURETY BOND & PROBATION PERIOD: (Not applicable for persons join on deputation basis)

The candidate selected on Absorption basis shall have to execute a Surety Bond of Rs.1,50,000/- (Rupees one lakh fifty thousand only) to serve the Corporation for a minimum period of one year.

After joining the candidate has to undergo a probation period as per Corporation policy. A three months' prior notice, will be required to be served before seeking resignation from the Corporation.

COMPENSATION PACKAGE & POSTING:

The Company offers attractive pay, perks and allowances attached to the post/ grade as per corporation policy. The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work place of NCRTC during the course of their service.

HOW TO APPLY:

Eligible and interested officers may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. The application should be routed through Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc. Advance copy should reach to NCRTC office within 30 days of this notification.

Envelope containing the duly filled-up application should be super-scribed as-

"APPLICATION FOR THE POST OF -

ON DEPUTATION/ ABSORPTION BASIS"

and should be addressed to:-

**Career Cell, HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

Incomplete or applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, **duly self-attested**:-
3. Copies of Educational Certificates (Matriculation onwards)
 - (i) Work experience Certificate issued by last employer and Letter/ Office Order of appointment with latest salary slip issued by current employer.
 - (ii) Copies of the APARs/ Performance Appraisals
 - (iii) Office order of joining the organization & initial grade.
 - (iv) Office order showing promotion to present grade/ Pay-package
 - (v) Experience Certificate/ Office Order/Duty allocation order etc.
 - (vi) **'NOC' from concerned Department/ Employer. In case of non-availability, undertaking to submit the same at further stage of selection.**
4. Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
5. **Canvassing in any form shall disqualify the candidate.**

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5/11/15



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.
(A joint venture of Govt. of India and participating State Govts.)

APPLICATION FOR THE POST OF – _____
(Ref. Vacancy Notice No.45/2019)

A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 05.11.2019 Yrs.....Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Employer organization status (Strike-out which are not applicable)	Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality	
8.	Present Designation		
9.	Present Pay-Scale and Basic pay	Pay-scale- Present Basic Pay-	
	Period of holding the present grade YearsMonths days	
	Gazetted/ Executive Service Years.	
10.	Present Address		
	Permanent Address		
11.	Contact No. (with STD code)	Phone.....Mobile.....	
12.	E-mail ID		
13.	AADHAR No.		

Handwritten signature and date: 5/11/19

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS:-

S.N.	Period		Designation	Organisation	Place of posting	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience - Years.
- Work experience in Metro Rail/ Railways - Years.

D. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2014-15	
		2015-16	
		2016-17	
		2017-18	
4.	Time required for joining, if selected		

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E. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria:-

S. N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age as on 05.11.2019		
2.	Qualification		
3.	Working in the required grade/ Pay-scale/ Pay-package		
4.	Fulfilling total Experience criterion		
5.	Supporting documents attached		

I hereby declare that the particulars furnished above by me are true and I am eligible for the post as per the criteria laid down in the vacancy notice. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

A copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to NCRTC indicating No objection, vigilance/ DAR clearance etc.

Place:
Date:

(Signature of the candidate)
Name.....
Desig.....

Annexure-II

CERTIFICATE

1. Certified that the particulars furnished by Shri/Smt/Ms. have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt/Ms. His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms. during the last 10 years as per records in the Ministry/Department.

In case of selection he/she will be relieved for normal tenure of three years on deputation/ absorption.

Date:
Place:

Signature of Head of Office/Department
(Office stamp)

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5/11/19