



No. NCRTC/HR/Re-emp./20/2020

Dated: 08.06.2020

VACANCY NOTICE
(No.20/2020)

Sub: Requirement of Dy.HOD (HR) on Re-employment basis.

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated path way for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut**, **Delhi - Panipat** and **Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

To meet the requirement of experienced personnel, applications are invited from retired officers, who have worked with Railways/ its CPSEs/Metro Rail/ Other Govt. PSUs etc., for a post of AGM/Sr.DGM (HR) on re-employment basis. The detail of the post is as under:-

Name of the post	AGM/ Sr.DGM (HR)
Number of posts	01 (one)
Age	Not more than 65 years, as on 08.06.2020
Eligibility criteria and experience	<u>Eligibility</u> <ul style="list-style-type: none">• Graduate• PG Degree/ Diploma in HRM will be preferred.• Superannuated in pay-scale- -Rs.100000-260000 (E7)/ Rs.90000-240000 (E6) (IDA), or -Rs.123100-215900 (L13)/ Rs.78800-209200 (L12) (CDA). <u>Experience</u> <ul style="list-style-type: none">• Should have minimum 25 years' work experience in Formulating HR policies and dealing with Manpower planning, Recruitment, reservation roster/ Compliance of Labour laws.

Pay & benefits	As per Corporation policy.
Term of employment	06 (Six) months
How to apply	Interested candidates may apply in the prescribed application format, alongwith relevant documents.

Other terms and conditions of NCRTC shall be applicable.

General Instructions:-

- 1) Completely filled-up application should reach this office latest by **24.06.2020**.
- 2) The envelope containing duly filled-up application should be super-scribed as **“APPLICATION FOR THE POST OF- AGM/ Sr.DGM (HR)”** and should be addressed to-

**Career Cell,
HR Department,
National Capital Region Transport Corporation,
7/6, Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

- 3) Applications received after due date shall not be entertained. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.
- 4) The application should be supported with photocopies of the following documents:-
 - Educational Certificates
 - Copy of PPO and Service Certificate
 - Experience related certificates.
- 5) **Application without supporting certificates/ documents, as mentioned above, shall be summarily rejected.**
- 6) The candidate shall ensure that he is medically fit to perform the field duty and may be sent for medical examination as per the medical standards prescribed for the post.
- 7) **Canvassing in any form shall disqualify the candidature.**



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

Application for the post of AGM/Sr.DGM (HR)

on Re-employment basis

(Vacancy Notice No.20/2020)

A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
4.	Age as on Yrs.MonthsDays	
5.	Category(UR/SC/ST/OBC/PWD)		
6.	Correspondence Address		
7.	Contact No. (with STD code)	Phone.....Mobile.....	
8.	E-mail ID		

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS:

S.N.	Period		Designation & Pay-scale	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

- Total work experience* -.....
- Related/ asked work experience* -
- Designation at the time of superannuation* -.....
- Pay-scale at the time of superannuation* -.....

I hereby declare that the particulars furnished above are true and correct. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place: