



No. NCRTC/HR/Rectt./11/2021

Dated:02.04.0221

**VACANCY NOTICE**  
**(No.11/2021)**

**REQUIREMENT OF LABOUR WELFARE INSPECTORS**

National Capital Region Transport Corporation (NCRTC) – a Joint Venture Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing & Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi- Ghaziabad- Meerut, Delhi- Gurugram-SNB-Alwar and Delhi- Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications for the post of Labour Welfare Inspectors. The detail of the posts is given below:-

S. N.	Post/ Level & Pay-scale	No. of Posts & Cat.	Max . Age limit*	Qualification** & Eligibility	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
1.	Labour Welfare Inspector/ NE7 Rs.27500-97350	02 (Two) UR	35 Yrs.	-Diploma/ Degree in Labour Welfare/ Social Welfare/ Social Work, or -Diploma in Labour Laws, or -LL.B. with paper(s) in Labour Laws, or -MBA/PG Diploma/ Degree in Personnel Management/ HRM, with Labour Laws as a subject.	-Min. 2 years working experience in Labour Welfare work in any Govt. Deptt./ PSU or Private sector company, engaged in Project work. -Experience in construction field will be preferred.

\* - **As on 02.04.2021**

**Age relaxation may be given in exceptional cases.**

\*\* - *Should be from recognized Institute/ University.*

- *Numbers of vacancies are subject to change at any stage of the selection, as per the requirement of the Project.*

**PHYSICAL & MEDICAL FITNESS:**

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation policy. Being a safety related post the candidate should fulfil the physical and medical requirement as prescribed.

## **SELECTION PROCESS:**

- (a) Candidates will be shortlisted on the basis of their eligibility/ experience in the relevant field and will be called for written examination.
- (b) The date, time and pattern of written examination shall be communicated to the candidates in advance. The written examination shall be held in Delhi only and candidates shall have to make own arrangement for travel and stay.

## **SURETY BOND:**

The selected candidates shall have to execute a Surety Bond of Rs.1,50,000/-\* to serve the Corporation for a period of three years. (\*Plus Training cost & GST, as applicable)

A three months' prior notice will be required to be served before seeking resignation from the Corporation.

## **COMPENSATION PACKAGE & POSTING:**

The Company offers attractive pay, perks and allowances attached to the post/ grade as per company policy. The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work-place of NCRTC during the course of their service.

## **HOW TO APPLY:**

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application.

## **GENERAL INSTRUCTIONS:**

1. Complete filled-up application should reach this office latest by **23.04.2021**  
Envelope containing the duly filled-up application should be super-scribed as-  
**"APPLICATION FOR THE POST OF LABOUR WELFARE INSPECTOR"**  
and should be addressed to:-  
**Career Cell,  
HR Department,  
National Capital Region Transport Corporation,  
7/6 Siri Fort Institutional Area,  
August Kranti Marg,  
New Delhi-110049.**

Incomplete or applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, **duly self-attested** :-
  - (a) Copies of Educational Certificates (Matriculation onwards)
  - (b) Work experience Certificate.
  - (c) Salary slipApplication without supporting Educational Certificates/ Experience Certificate etc. shall not be entertained.
4. Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
5. **Canvassing in any form shall disqualify the candidate.**

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**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.**  
(A joint venture of Govt. of India and participating State Govts.)

**APPLICATION FOR THE POST OF- LABOUR WELFARE INSPECTOR**  
**(Ref. Vacancy Notice No.11/2021)**

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on <b>02.04.2021</b>	.....Yrs.....Months.....Days	
4.	Gender		
5.	Category (UR/ SC/ ST/ OBC/ EWS/ ESM)		
6.	Present Address		
	Permanent Address		
7.	Contact No. (with STD code)	Phone.....Mobile.....	
8.	E-mail ID		
9.	AADHAR No.	<input type="text"/>	<input type="text"/>

**B. EDUCATION DETAILS**

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

**C. EXPERIENCE DETAILS: -**

S.N.	Period		Post	Organisation & Place of posting	Pay-scale/ Package	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience - ..... Years.
- Experience in Labour Welfare - ..... Years.

I hereby declare that the particulars furnished above by me are true and correct. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

Place:

(Signature of the candidate)

Name.....

Desig.....