

No. NCRTC/HR/Rectt./18/2019

Dated: 24.06.2019

VACANCY NOTICE
(No.18/2019)

Requirement of Assistant Manager/ Civil on Re-employment basis

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing & Urban Affairs, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated path way for relatively longer distance with fewer stops and at higher speed.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are Delhi - Meerut, Delhi - Panipat and Delhi - Alwar. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

To meet the immediate requirement of experienced personnel, applications are invited from retired Govt. employees, having work experience with Land Development Authorities for the following post:-

| | |
|--|--|
| Name of the post | Assistant Manager/ Civil |
| Department | Civil |
| Number of posts | 01(one) |
| Age | Not more than 62 years, as on 01.07.2019. |
| Qualification, Last pay-scale and Experience | Qualification:- Degree/ Diploma in Civil or ITI Certificate in Draughtsman or equivalent. <u>Last Pay-scale:</u> - Superannuated in the pay scale of- For Assistant Manager: Rs.50000-160000(IDA)/.56100-177500(CDA) L10/ Rs.53100-167800(CDA)L9 <u>Experience:</u> - Should have minimum 25 years' experience with Land Development Authorities, like DDA, NOIDA, GDA etc. and good knowledge of E-zone planning works, RTI and knowledge of working on computers. |
| Remuneration | As per Company's policy. |
| Term of employment | 06(Six) months. |

Other terms and conditions of NCRTC shall be applicable.

General Instructions :-

- 1) Completely filled-up application in the prescribed format enclosed should reach this office latest by **08.07.2019.**
- 2) The candidate should be medically fit to perform field duty.
- 3) The envelope containing duly filled-up application should be super-scribed as **"APPLICATION FOR THE POST OF- ASSTT. MANAGER/ CIVIL"** and should be addressed to-
**Career Cell,
HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**
- 4) Applications received after due date shall not be entertained. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.
- 5) The application should be supported with photocopies of the following documents:-
 - Educational Certificates
 - Copy of PPO and Last Salary Slip
 - Experience related certificates.
- 6) The candidate shall ensure that he is medically fit to perform the field duty and may be sent for medical examination as per the medical standards prescribed for the post.
- 7) **Canvassing in any form shall disqualify the candidate.**

A handwritten signature in blue ink, followed by the date 24/6/19 written below it.



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

**Application for the post of Assistant Manager/ Civil
on Re-employment basis**

A. PERSONAL DETAILS:-

Affix your latest passport size photograph, duly self-attested across

| | | |
|----|-----------------------------|-----------------------------------|
| 1. | Applicant's Name | |
| 2. | Father's/ Husband's Name | |
| 3. | Date of Birth | |
| 4. | Age as on | Yrs. Months Days |
| 5. | Category(UR/SC/ST/OBC/PWD) | |
| 6. | Correspondence Address | |
| 7. | Contact No. (with STD code) | Phone..... Mobile..... |
| 8. | E-mail ID | |

B. EDUCATION DETAILS

| S.N. | Qualification | Name of Board/ Institute/ University | Year of passing | Division/ Grade/ Percentage |
|------|---------------|--------------------------------------|-----------------|-----------------------------|
| | | | | |
| | | | | |
| | | | | |

C. EXPERIENCE DETAILS:

| S.N. | Period | | Designation & pay-scale | Organisation | Responsibilities in brief |
|------|--------|----|-------------------------|--------------|---------------------------|
| | From | To | | | |
| | | | | | |
| | | | | | |
| | | | | | |

(Attach separate sheet, if required)

- Date of superannuation-

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Handwritten signature and date 24/6/15