

No. NCRTC/HR/Rectt./05/2019

Dated: 01.03.2019

**VACANCY NOTICE**  
**(No.05/2019)**

**RECRUITMENT OF ELECTRICAL ENGINEERS**

National Capital Region Transport Corporation (NCRTC)- a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Urban Development, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut, Delhi - Panipat and Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications from experienced Electrical Engineers, working with Railways & its CPSEs/ PSUs/Metro Rail Corporations/ other Central/ State Govt. undertakings or their instrumentalities for its RRTS project in NCR. The detail and requirements for the posts are given below:-

**(A) Post detail, Qualification, Experience, Mode of Recruitment and Applicability:-**

| S. N. | Post                                    | No. of Posts | Pay-Scale (Rs.) | Max. Age limit* | Qualification*#                         | Experience*  | Mode of recruitment & Applicability   |
|-------|---|--------------|-----------------|-----------------|---|--|---|
| 1.    | Adtl. General Manager (Electrical) or,  | 08 (Eight)   | 90000-240000    | 50 yrs.         | BE/ B.Tech. (Electrical) or equivalent. | Minimum 12, 10 & 8 Yrs. (For AGM, Sr.DGM & DGM, respectively) experience is required, out of which minimum 9, 7 & 5 years (For AGM, Sr.DGM & DGM, respectively) should be in Traction & PSI, ECS &TVS, Rolling Stock, E&M(Elevated/ Underground stations), Lift & Escalators, construction/ procurement, installation, testing, commissioning and maintenance in Railways & its CPSEs, Metro Rail, SEB. For Solar, candidate should have experience in procurement, construction, installation, testing and commissioning of Solar System in Station Buildings, Depots, FOB etc. on RESCO Model in Metro Rail/ Railways/CPSEs. Suburban rail experience including electrical utilities department of urban area. | <b>Absorption</b> (Immediate absorption)/ <b>Deputation</b> from Govt. org./Railways CPSEs/ PSUs/Metro Rail & other Govt. instrumentalities |
|       | Sr. Dy.General Manager (Electrical) or, |              | 80000-220000    |                 |   |  |   |
|       | Dy.General Manager (Electrical)         |              | 70000-200000    |                 |   |  |   |

*Handwritten signature and date: 11/3/19*

| S. N. | Post   | No. of Posts | Pay-Scale (Rs.)              | Max. Age limit* | Qualification**  | Experience*  | Mode of recruitment & Applicability   |
|-------|--|--------------|------------------------------|-----------------|--|--|---|
| 2.    | Manager/ (Electrical)<br>or,<br>Asstt. Manager/ Electrical | 08 (Eight)   | 60000-180000<br>50000-160000 | 40 yrs.         | BE/ B.Tech. (Electrical) or equivalent.<br>BE/ B.Tech. (Electrical), equivalent Or Diploma in Electrical Engineering with 10 years' experience | Minimum 5 or 3 years' experience (for Manager and Asstt. Manager, respectively) is required in Railways/ Metro Rail in dealing with the functions i.e. construction/ installation, testing, commissioning & maintenance of Traction & PSI, Rolling Stock, ECS & TVS, E&M, Solar System, Sub-urban rail experience including electrical utilities department of urban area etc. | <b>Absorption</b> (Immediate absorption)/ <b>Deputation</b> from Govt. org./Railways CPSEs/ PSUs/Metro Rail & other Govt. instrumentalities |

**(B) Eligibility Criteria/ Required working level:**

| Post (Level)                        | Pay Scale/ Annual compensation(CTC)  |  |
|-------------------------------------|--|--|
|                                     | Candidates working with Govt. org./ CPSEs/ Metro Rail Corporation & Govt. instrumentalities  |  |
|                                     | CDA Scales   | IDA Scales   |
| <b>Addl. General Manager (E6)</b>   | - 3 years in pay-scale Rs.78800-209200 (L-12),   | - In pay-scale Rs.90000-240000 (E6), or<br>- 1½ years in Rs.80000-220000(E5)   |
| <b>Sr. Dy. General Manager (E5)</b> | - 1½ years in pay-scale Rs.78800-209200 (L-12),  | - In pay-scale Rs.80000-220000 (E5), or<br>- 1½ years in Rs.70000-200000(E4)   |
| <b>Dy. General Manager (E4)</b>     | - In pay-scale Rs.78800-209200 (L-12), or<br>- 1½ years in Rs.67700-208700 (L-11)  | - In pay-scale Rs.70000-200000 (E4), or<br>- 1½ years in Rs.60000-180000(E4)   |
| <b>Manager (E3)</b>                 | - In Pay Scale Rs.67700-208700(CDA) Level-11, or<br>- 1½ years' in Rs.56100-177500(CDA) Level-10/<br>53100-167800(CDA) Level-9.                                | - in Pay scale Rs.60000-180000(IDA) or,<br>- 1½ years in Rs.50000-160000(IDA)  |
| <b>Assistant Manager (E2)</b>       | - In pay-scale Rs.56100-177500 (L-10)/ Rs.53100-167800(L9), or<br>- For 1½ years in Rs.47600-151100(L-8)<br>- 6 yrs. in Rs.35400-112400(L6) or in above scale. | - In pay-scale Rs.50000-160000(E2), or<br>- For 1½ years in Rs.40000-140000(E1) or<br>- 6 yrs. in Rs.30000-120000(E0) IDA or in above scale. |

\* - As on **02.03.2019**.

# - Should be obtained from recognized University/ Institute/ Government body.

- The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.

- Candidates having relevant Experience/ with Metro Rail Corporations, may be given relaxation in eligibility conditions/ additional weightage in exceptional cases.

- Numbers of vacancies are subject to change at any stage of the selection as per the requirement of the Project.

**PHYSICAL & MEDICAL FITNESS:**

The applicant should not only be suitable in related field, but also should be physically and medically fit enough. In case of selection, candidates will have to undergo a medical examination as per the Corporation policy.

**SELECTION PROCESS:**

- Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.
- NCRTC reserves the right to conduct a written examination in case the number of application received from eligible candidates is high. The detail of written examination, if any, shall be communicated to the candidates in advance and candidates have to make their own arrangements for travel and stay.
- The candidates will be offered position in NCRTC on immediate absorption basis with respect to his eligibility vis-à-vis his last position in parent organization and length of service or as per the suitability decided by the selection committee.

**SURETY BOND & PROBATION PERIOD: (Not applicable for persons join on deputation basis)**

The selected candidates shall have to execute a Surety Bond to serve the Corporation for a minimum period, as given below:-

*1/2/19*  
*1/3/19*

| Mode of recruitment                                       | Bond amount* (Rs.) | Min. period to serve the Corporation |
|---|--------------------|--------------------------------------|
| Absorption from Govt. org./ instrumentalities/ PSUS/CPSEs | 1,50,000           | 1(One) year.                         |

\* Plus Training cost & GST, as applicable.

After joining the candidate has to undergo a probation period as per Corporation policy. A three months' prior notice, will be required to be served before seeking resignation from the Corporation.

#### **COMPENSATION PACKAGE & POSTING:**

The Company offers attractive scale of pay, perks and allowances attached to the post/ grade as per company policy. The job is transferable, and the selected candidates can be posted/ transferred to any of the office/ work place of NCRTC during the course of their service.

#### **HOW TO APPLY:**

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application. Application for deputation should be forwarded through the concerned office/ department (Annexure-II), however, advance copy may be submitted before the closing date of application.

#### **GENERAL INSTRUCTIONS:**

1. Complete filled-up application should reach this office latest by **18.03.2019**. Envelope containing the duly filled-up application should be super-scribed as-  
**"APPLICATION FOR THE POST OF- \_\_\_\_\_"**  
and should be addressed to:-

**Career Cell, HR Department,  
National Capital Region Transport Corporation,  
7/6 Siri Fort Institutional Area,  
August Kranti Marg,  
New Delhi-110049.**

Incomplete or applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, **duly self-attested**:-
  - (i) Copies of Educational Certificates (Matriculation onwards)
  - (ii) Work experience Certificate issued by last employer and Letter/ Office Order of appointment with latest salary slip issued by current employer.
  - (iii) Copies of the APARs
  - (iv) Office order of joining the organization & initial grade.
  - (v) Office order showing promotion to present grade.
  - (vi) Experience Certificate/ Office Order/Duty allocation order etc.
  - (vii) **'NOC' from concerned Department/ Employer. In case of non-availability, undertaking to submit the same at further stage of selection.**
3. Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
4. **Canvassing in any form shall disqualify the candidate.**

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*AML*  
*11/3/19*



# NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

## APPLICATION FOR THE POST OF-

(Ref. Vacancy Notice No.....)

For Absorption/ Deputation

(Strike-out, which is not applicable)

### A. PERSONAL DETAILS:-

|     |  |  |   |
|-----|--|--|---|
| 1.  | Applicant's Name   |  | Affix your latest passport size photograph, duly self attested across |
| 2.  | Father's/ Husband's Name   |  |   |
| 3.  | Date of Birth (DD/MM/YYYY)   |  |   |
|     | Age as on <b>02.03.2019</b>  | ..... Yrs.....Months.....Days  |   |
| 4.  | Gender   |  |   |
| 5.  | Category (UR/SC/ST/OBC/PWD)  |  |   |
| 6.  | Organisation/ Department   |  |   |
| 7.  | Employer organization status (Strike-out which are not applicable) | (Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality) |   |
| 8.  | Present Designation  |  |   |
| 9.  | Present Pay-Scale and Basic pay (IDA/CDA)                          | Pay-scale-<br>Present Basic Pay-   |   |
|     | Holding present pay-scale w.e.f.                                   |  |   |
|     | Period of holding the present grade                                | .....Years .....Months ..... days  |   |
| 10. | Present Address  |  |   |
|     | Permanent Address  |  |   |
| 11. | Contact No. (with STD code)  | Phone.....Mobile.....  |   |
| 12. | E-mail ID  |  |   |
| 13. | AADHAR No.   |  |   |

1/3/19



**B. EDUCATION DETAILS:- (Matric onwards)**

| S.N. | Qualification | Name of Board/ Institute/ University | Year of passing | Division/ Grade/ Percentage |
|------|---------------|--------------------------------------|-----------------|-----------------------------|
|      |               |                                      |                 |                             |
|      |               |                                      |                 |                             |
|      |               |                                      |                 |                             |
|      |               |                                      |                 |                             |
|      |               |                                      |                 |                             |

**C. EXPERIENCE DETAILS:-**

| S.N. | Period |    | Designation | Organisation | Status of Organisation<br>(Central/ State Govt./ PSU/<br>CPSE/ Autonomous Body/<br>Other Govt. instrumentality) | Responsibilities in brief |
|------|--------|----|-------------|--------------|---|---------------------------|
|      | From   | To |             |              |   |                           |
|      |        |    |             |              |   |                           |
|      |        |    |             |              |   |                           |
|      |        |    |             |              |   |                           |
|      |        |    |             |              |   |                           |

(Attach separate sheet, if required)

- Total work experience - ..... Years.
- Work experience in PSUs Infrastructure Sector(Civil)/ Metro Rail/ Railways- ..... Years.

**D. OTHER DETAILS**

|    |   |         |  |
|----|---|---------|--|
| 1. | Whether any punishment awarded in last 10 years.  | Yes/ No |  |
|    | If Yes, please furnish details  |         |  |
| 2. | Whether any disciplinary action/ inquiry is contemplated against the applicant  | Yes/ No |  |
|    | If Yes, please furnish detail   |         |  |
| 3. | Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable. | 2014-15 |  |
|    |   | 2015-16 |  |
|    |   | 2016-17 |  |
|    |   | 2017-18 |  |
| 4. | Time required for joining, if selected  |         |  |



**E. REFERENCE OF TWO OFFICERS UNDER WHOM WORKING/ WORKED PREVIOUSLY-**

| S.N. | Name | Designation & Organisation | Mobile No. & Email |
|------|------|----------------------------|--------------------|
| 1.   |      |                            |                    |
| 2.   |      |                            |                    |

**F. CONFIRMATION:** I do hereby confirm that I am fulfilling the following criteria:-

| S. N. | Criteria   | Fulfilling (Yes/No) | Remarks(If any) |
|-------|--|---------------------|-----------------|
| 1.    | Age as on <b>02.03.2019</b>  |                     |                 |
| 2.    | Qualification  |                     |                 |
| 3.    | Presently working with Govt. org./ CPSEs/ PSU/ Autonomous Body/ Govt. instrumentality/ Private Company |                     |                 |
| 4.    | Working in the required grade/ Pay-scale/ Pay-package  |                     |                 |
| 5.    | Fulfilling total Experience criterion  |                     |                 |
| 6.    | Supporting documents attached  |                     |                 |
| 7.    | Seeking any relaxation   |                     |                 |

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

**Annexure-II**

**CERTIFICATE**  
(For deputation only)

1. Certified that the particulars furnished by Shri/Smt/Ms. ....have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt/Ms. .... His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms. ....during the last 10 years as per records in the Ministry/Department.

Date:

Signature of Head of Office /Department

Place:

(Office stamp)

*ML*  
*11/3/19*