



No. NCRTC/HR/Rectt./09/2019

Dated:08.03.2019

VACANCY NOTICE
(No.09/2019)

**FILLING-UP OF THE POST OF GENERAL MANAGER/ ADDITIONAL GENERAL MANAGER/
SR. DY. GENERAL MANAGER/DGM (IT) ON DEPUTATION BASIS**

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Urban Development, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut**, **Delhi - Panipat** and **Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

NCRTC invites applications from experienced IT professionals working with Railways/ Railways' CPSEs/PSUs/ Metro Companies/ other Central/ State Govt. undertakings or their instrumentalities on deputation basis for its RRTS project in NCR. The detail and requirements for the post is given below:-

S. N.	Post	No. of Posts	Max. Age limit*	Qualification & Eligibility criteria	Experience*
(a)	(b)	(c)	(d)	(e)	(f)
1.	General Manager (IT) or, Addl. General Manager (IT) or, Sr. Dy. General Manager (IT)	01 (One)	50 yrs.	B.E./ B.Tech.(IT) or MCA or equivalent. -Working in the pay-scale Rs.123100-215900 (L-13) CDA or, - In pay-scale Rs.100000-260000 (E7) IDA B.E./ B.Tech.(IT) or MCA or equivalent. -Working for last 3 years in pay-scale Rs.78800-209200 (L-12) CDA or - In pay-scale Rs.90000-240000 (E6) IDA B.E./ B.Tech.(IT) or MCA or equivalent. -Working for last 1½ years in pay-scale Rs.78800-209200 (L-12) CDA or - In pay-scale Rs.80000-220000 (E5) IDA	Should have minimum 16/12/10 yrs. (for GM/ AGM/ Sr.DGM, respectively) experience at Executive level in implementing complex IT projects for Railways/ Metro organisations and should be conversant with Software Development Lifecycle and analysis of business processes. The candidate is expected to have working knowledge of SQL and RDBMS and programming languages/ systems like Java, C, Python, Javascript, etc. and Linux / Unix Operating Systems.

*As on 08.03.2019

PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field, but also should be physically and medically fit enough.

SELECTION PROCESS:

Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for interview.

DEPUTATION TENURE:

The normal tenure of deputation will be of 3(three) years, which may be extended maximum up-to 5(five) years.

COMPENSATION PACKAGE & POSTING:

NCRTC offers attractive benefits like lease, transport, medical and other allowances/ benefits as per Corporation's policy.

HOW TO APPLY:

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application. Application should be forwarded through the concerned office/ department (Annexure-II), however, advance copy may be submitted before the closing date of application.

GENERAL INSTRUCTIONS:

1. Complete filled-up application should reach this office latest by **25.03.2019.**
Envelope containing the duly filled-up application should be super-scribed as-
"APPLICATION FOR THE POST OF- ON DEPUTATION BASIS"
and should be addressed to:-

**Career Cell, HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110049.**

Incomplete or applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.

2. The application should be supported with the following documents, **duly self-attested:-**
 - (i) Copies of Educational Certificates (Matriculation onwards)
 - (ii) Copies of the APARs
 - (iii) Office order of joining the organization & initial grade.
 - (iv) Office order showing promotion to present grade.
3. Shortlisted candidates will be informed on their email address and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
4. **Canvassing in any form shall disqualify the candidate.**





NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.

(A joint venture of Govt. of India and participating State Govts.)

APPLICATION FOR THE POST OF- _____

(Ref. Vacancy Notice No.....)

(On Deputation Basis)

A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 08.03.2019 Yrs.....Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Employer organization status (Strike-out which are not applicable)	Central/ State Govt./ PSU/ CPSE/Autonomous Body/ Other Govt. instrumentality	
8.	Present Designation		
9.	Present Pay-Scale and Basic pay	Pay-scale- Present Basic Pay-	
	Holding present pay-scale w.e.f.		
	Period of holding the present grade YearsMonths days	
10.	Present Address		
	Permanent Address		
11.	Contact No. (with STD code)	Phone.....Mobile.....	
12.	E-mail ID		
13.	AADHAR No.		

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS:-

S.N.	Period		Designation	Organisation	Place of posting	Responsibilities in brief
	From	To				

(Attach separate sheet, if required)

- Total work experience - Years.
- Work experience in PSUs/Infrastructure Sector(Civil)/ Metro Rail/ Railways- Years.

D. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2014-15	
		2015-16	
		2016-17	
		2017-18	
4.	Time required for joining, if selected		

F. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria:-

S. N.	Criteria	Fulfilling (Yes/No)	Remarks(If any)
1.	Age as on 08.03.2019		
2.	Qualification		
3.	Presently working with Govt. org./ CPSEs/ PSU/ Autonomous Body/ Govt. instrumentality/ Private Company		
4.	Working in the required grade/ Pay-scale/ Pay-package		
5.	Fulfilling total Experience criterion		
6.	Supporting documents attached		
7.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Desig.....

Annexure-II

CERTIFICATE

1. Certified that the particulars furnished by Shri/Smt/Ms.have been verified from his/her service record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt/Ms. His/her integrity is certified.
3. No major/minor penalty was imposed on Shri/Smt./Ms.during the last 10 years as per records in the Ministry/Department.

In case of selection he/she will be relieved for normal tenure of three years on deputation.

Date:

Signature of Head of Office /Department

Place:

(Office stamp)