

NATIONAL CAPITAL REGION TRANSPORT CORPORATION LIMITED
(A JV of Government of India and participating State Governments)



NOTICE INVITING

**Expression of Interest (Eoi) for Empanelment for Engineer/Expert/Dispute Board
Member**

No. NCRTC/Tender Cell/Empanelment

Dated 16th March, 2019

National Capital Region Transport Corporation Ltd. (NCRTC) invites Expression of Interest (Eoi) for Empanelment of Engineer/Expert/Dispute Board Member to work for its three corridors namely Delhi-Ghaziabad-Meerut, Delhi- Sonipat -Panipat and Delhi-Gurgaon-Rewari -Alwar. The terms and conditions, qualification, experience for empanelment as Engineer/Expert/Dispute Board Member are attached. Eligible individuals may send their application to:

**Additional General Manager /Tender
National Capital Region Transport Corporation Ltd.
7/6, Siri Fort Institutional Area,
August Kranti Marg,
New Delhi – 110049
Tel : +91-11-41066943
Fax : +91-11-41066953**

The last date of receipt of such application with supporting documents is **16.04.2019 at 18:00 Hrs** at reception of NCRTC.

Last date of submission of application is Extended upto 06.05.2019.

Application for empanelment at NCRTC does not confer any right/assurance whatsoever that they will be empaneled on the panel of NCRTC. Letters to individuals confirming their empanelment will be issued by NCRTC separately.

**Additional General Manager /Tender
National Capital Region Transport Corporation Ltd.**

TERMS AND CONDITIONS FOR EMPANELMENT OF ENGINEER/EXPERT/DISPUTE BOARD MEMBER

1. Introduction

- 1.1 National Capital Region Transport Corporation Ltd (NCRTC), under the Ministry of Housing and Urban Affairs (MoHUA) has been entrusted with the task of implementation of Regional Rapid Transit System (RRTS) within National Capital Region (NCR). The project envisages connecting the National Capital Delhi with important nodal towns in NCR. RRTS will revolutionize travel in the NCR region connecting satellite towns in 4 states to the National Capital by high speed railway track. Apart from providing reduction in travel time and cost it will act as a catalyst in paving way for decongestion, economic growth, overall growth of the region.
- 1.2 For connecting various nodal towns in NCR with the National Capital, total eight rail corridors have been identified. In the first phase of the RRTS project, three corridors namely Delhi-Ghaziabad-Meerut, Delhi- Sonipat -Panipat and Delhi-Gurgaon-Rewari -Alwar, have been planned to be implemented. The railway track for the above corridors shall be a dedicated rail corridor which shall be either elevated and/or underground.
- 1.3 The funds for these corridors shall be partly provided by central and state governments and partly arranged from bilateral/multilateral funding agencies.

2. Objective of Expression of Interest (Eoi)

The objective of this Eoi is to solicit applications from the eligible (qualifying eligibility norms as per this Eoi) individuals who are interested in undertaking to perform the duties of Engineer/Expert/Dispute Board Member as per the requirements of funding agencies. The Eoi intends to bring out the details with respect scope of services that are deemed necessary in the opinion of NCRTC to share with the interested/eligible individuals.

3. Duties of Empaneled Engineer/Expert/Dispute Board Member

Engineer” means the person appointed by the Employer i.e. NCRTC to act as the Engineer for the purposes of the Contract. The duties/responsibilities/authority of the Engineer/Expert/Dispute Board Member are as per the requirements of bilateral/multilateral funding agencies (World Bank, JICA, ADB etc.) and in accordance with the contract.

4. Eligibility

S. No.	Description	Criteria
1.	Eligibility	Serving/Retired officer of Central Government/State Government/PSU/Govt. JV either in the pay scale

		Rs.144200-218200(CDA)/L14 or Rs 120000-280000(IDA)/E8 or in the pay scale Rs.123100-215900(CDA)/L13 or Rs 100000-260000(IDA)/E7
2.	Age limit	65* Years as on closing date of submission of application. *May be relaxed in exceptional cases.
3.	Location/Place of Deployment	Delhi/NCR
4.	Experience	20 years' experience in civil construction projects. Candidates having experience in metro works in planning, tendering and contracting, construction, commissioning and monitoring, safety, quality assurance and maintenance, experience in civil Metro structures like viaduct, station building, elevated/ underground rail corridors including knowledge of TBM techniques, cut open and cover methods etc. shall be preferred.
5.	Qualification	Bachelor's Degree or its equivalent in any relevant field.

5. Documents to be Submitted

The individual will be required to furnish the Bio-data with latest passport size photograph as per the prescribed format given in Annexure "A" along with the following documents:

- (a) High School certificate or any other document in support of age.
- (b) Certificate of last posting/ present posting.
- (c) Certificates in support of educational qualifications.
- (d) Experience certificates.
- (e) Documents in support of claims made in the Bio-data form.
- (f) Self-Declaration as per format at Annexure B.
- (g) Copy of PPO, if retired.

6. Procedure for Empanelment

- (a) The empanelment for the Engineer/Expert/Dispute Board Member shall be done by the committee so constituted by the Competent Authority of NCRTC.
- (b) Depending upon the requirement and number of applications received, NCRTC reserves its right to shortlist the individuals for empanelment. The size of panel shall be finalized by NCRTC based on the requirements and quantum of work involved.
- (c) The individual must apply on the format prescribed by NCRTC.
- (d) Merely fulfilling the eligibility criteria will not confer any right on an individual for empanelment.

7. Remuneration

- (a) The remuneration payable to the Engineer/Expert/Dispute Board Member shall be governed by NCRTC policy as amended from time to time. However, the Competent

Authority of NCRTC shall have the right to approve the payment of a higher remuneration.

- (b) All payments shall be made in the INR and shall be subject to prevailing law and rules.
- (c) No retainership fee shall be paid to any panel Engineer/Expert/Dispute Board Member and remuneration shall be payable for actual period of deployment.
- (d) In addition to remuneration, the Engineer/Expert/Dispute Board Member shall be entitled for actual travelling, hotel and other expenses incurred in connection with the duties outside the NCR. The entitlement of Engineer/Expert/Dispute Board Member will be that of E8/ E7 level officer in NCRTC. However, prior intimation/approval of NCRTC shall be obtained for such expenditure.

8. Term

- (a) The currency of the panel will be 3 years from the date of notification of panel and same can be extended for further period.
- (b) The Engineer/Expert/Dispute Board Member will not be an employee of NCRTC and empanelment shall not constitute a contract of employment.

9. Maintaining of Professional Ethics

During the tenure of empanelment and thereafter the Engineer/Expert/Dispute Board Member will maintain strict confidentiality of the matters pertaining to NCRTC and its contractors/suppliers/designers etc. They shall neither advise any party nor accept any other assignment related to NCRTC during the term.

10. Removal from Panel

Empanelment for the Engineer/Expert/Dispute Board Member shall stand automatically cancelled due to the following acts of omission and commission on their part: -

- (a) Furnishing false information in the application for the empanelment.
- (b) Failing in discharging assigned duties.
- (c) Failing to attend and finalize the issues without any sufficient reason and/or prior information.
- (d) Not maintaining highest standard of ethics and involvement in corrupt practices/fraudulent practice/coercive practice.
- (e) Abuse of the position to the detriment of the company/work or for the purpose of gaining direct or indirect personal advantage.
- (f) Passing on the information relating to NCRTC to third parties which is likely to cause damage to NCRTC's interests.

ANNEXURE-A

To,

**Additional General Manager /Tender
National Capital Region Transport Corporation Ltd.
7/6, Siri Fort Institutional Area,
August Kranti Marg,
New Delhi – 110049.**

Subject: Empanelment for Engineer/Expert/Dispute Board Member in NCRTC.

Sir,

Reference your advertisement dated-----uploaded on NCRTC website/advertisement in Newspaper on the subject noted above, I am submitting my application for the empanelment as Engineer/Expert/Dispute Board Member in NCRTC. My particulars are given below:

1.	Name	
2.	Date of Birth	
3.	Present post or the post at the time of retirement	
4.	Present Pay-scale, if serving	
5.	Pay-scale at the time of retirement, if retired	
6.	Applied For (Applicant can apply for one or more positions by ticking relevant boxes in the same application form)	<input type="checkbox"/> Engineer <input type="checkbox"/> Expert <input type="checkbox"/> Dispute Board Member

A. PERSONAL DETAILS: -

1.	Applicant's Name		Affix your latest passport size photograph, duly self-
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 31.03.2019Yrs.....Months.....Days	
4.	Gender		
5.	Organisation/ Department (in which serving or from where retired)		
6.	Service (i.e. IRSE etc.)		
7.	Present Designation or designation at which retired		

8.	Present Pay-scale, if serving	
	Pay-scale at the time of retirement, if retired	
9.	Correspondence Address	
10.	Permanent Address	
11.	Contact No. (with STD code)	Phone..... Mobile.....
12.	E-mail ID	

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

(Attach separate sheet, if required)

C. EXPERIENCE DETAILS: -

S.N.	Period		Designation	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

D. SPECIALISATION DETAILS IF APPLIED FOR EXPERT

S.No	Field of Specialisation	Supporting Document

- Total work experience in the relevant field - Years.
- Experience with Railways/ Metro Rail Organisations- Years.

E. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years. (Departmental Vigilance/CBI/ Police Case etc.)	Yes/ No
	If Yes, please furnish details	
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No
	If Yes, please furnish detail	

F. SUPPORTING DOCUMENTS ENCLOSED: -

S. N.	Supporting document	Attached (Yes/ No)	Remarks (If any)
1.	Age proof (Matriculation Certificate/ Mark-sheet or any other document)		
2.	Qualification Certificate & mark-sheet		
3.	Experience Certificates/ Specialization Certificate		
4.	Certificate of last posting/ present posting		
5.	Copy of PPO, if retired.		
6.	Self-Declaration as per Annexure B.		
7.	Any other document in support of claims made in Bio-Data form		

G. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria: -

S.N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age as on 31.03.2019		
2.	Qualification		
3.	Presently working with Govt. org./ CPSEs/Metro Rail/ Retired		
4.	Working/retired in the required grade/ Pay-scale		
5.	Experience is in the required field (as asked)		
6.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the Applicant)

Place:

Name.....

ANNEXURE B

DECLARATION

I hereby declare that I have never been imposed any penalty arising out of any disciplinary proceedings instituted against me by any office. I also certify that no vigilance case/ Police Case/ CBI enquiry is pending against me as on date I also undertake to state that during my entire service tenure, there are no adverse remarks in my CR.

I hereby certify that I am not undergoing any punishment as on the date of this application.

The above information is true to the best of my belief and knowledge.

Date:

Place:

Signature of the Applicant

Name.....