



**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LIMITED**

**(A JOINT VENTURE OF GOVT. OF INDIA AND PARTICIPATING STATE GOVERNMENTS)**

**EOI No. NCRTC/EOI/LABS/02**

**INVITATION OF EXPRESSION OF INTEREST**

**FOR**

**EMPANELMENT OF CONSTRUCTION MATERIAL TESTING  
LABORATORIES**

**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.**

**Khasra No. 112, Garhi Guldhar, Delhi-Meerut Road,**

**Ghaziabad, Uttar Pradesh – 201 003**

**SECTION - I**  
**BRIEF DESCRIPTION**

**1.1 INTRODUCTION**

National Capital Region Transport Corporation Ltd (NCRTC), a Joint Venture Company of Govt of India and participating States of Delhi, Haryana, Rajasthan and U.P has been mandated to implement Regional Rapid Transit System (RRTS) in NCR. In first phase of this project, three corridors namely Delhi-Ghaziabad-Meerut, Delhi-Sonapat-Panipat and Delhi-Gurugram-Rewari-Alwar have been planned to be implemented.

- 1.2 RRTS is a rail based high-speed transit system with a design speed of 180 kmph and average speed of 100 kmph. Once operational, RRTS will provide a comfortable, convenient, high frequency and safe travel experience to commuters, deploying state of the art technology. High-speed seamless connectivity will not only reduce pollution and congestion of highways and the roads of NCR but will also drive balanced and sustainable socio-economic growth of the region.
- 1.3 NCRTC has taken up the implementation of Delhi-Ghaziabad-Meerut RRTS corridor which originates from Sarai Kale Khan in Delhi and terminates at Modipuram in Uttar Pradesh. RRTS stations have been provided at various towns/cities which includes Sahibabad, Ghaziabad, Guldhar, Duhai, Murandnagar, Modinagar and 12 stations within Meerut city. Two maintenance depots, one at Duhai and other at Modipuram have been planned.

**NOTICE OF EXPRESSION OF INTEREST (EOI)**

**Invitation of Expression of Interest (EOI) for Empanelment of Construction Material Testing Laboratories for testing of various materials involved in the construction of works for NCRTC, RRTS Corridor**

1. Expression of Interest (EOI) is invited from the interested Construction Material Testing Laboratories having valid National Accreditation Board for Testing and Calibration Laboratories (NABL), International Standards Organization (ISO 9001:2015) Accreditation & Bureau of Indian Standards (BIS) Approved. The detailed credentials, information about infrastructure, work handling capacity, accreditations, empanelment in other Government & Semi Government Organizations are to be furnished with documentary proof. The empanelment shall be done strictly on merits amongst the applicant laboratories fulfilling the terms & conditions.
2. Performance of the tests / analysis strictly in accordance with the recognized parameters of standards and delivery of test / analysis reports in time and consistency of the analysis results are the most important factors to be adhered to by the Empaneled Laboratories.
3. The period of empanelment shall be one (01) year from the date specified in the Letter of Empanelment to be executed for the purpose of the contract.

EOI No.	NCRTC/EOI/LABS/02
Availability of EOI documents on website	EOI documents will be available for downloading by intending agencies / laboratories from <b>09.03.2020</b> to <b>07.04.2020</b> <b>Free of Cost</b> from <a href="http://www.ncrtc.in">www.ncrtc.in</a> or e-procurement portal of NIC <a href="https://eprocure.gov.in/epublish/app">https://eprocure.gov.in/epublish/app</a>
Last Date for Seeking Clarifications	20.03.2020 up to 1500 hrs
Start Date of Submission of EOI Document	21.03.2020 1500 hrs.
Last Date & time of Submission of EOI	07.04.2020 up to 1500 hrs.
Date & time of opening of EOI	07.04.2020 at 1530 hrs.
Validity of Offer	180 Days from the last date of submission
Authority for submission of completed EOI documents.	<b>Office of Chief Project Manager/ Ghaziabad,</b> National Capital Region Transport Corporation, Khasra No.112, Garhi Guldhar, Delhi-Meerut Road, Ghaziabad, Uttar Pradesh -201003

## **1.2 INTENT OF INVITATION OF EXPRESSION OF INTEREST (EOI):**

The purpose of EOI is to empanel Construction Material Testing Laboratories for testing of various materials involved in the construction of works for NCRTC, RRTS Corridor.

## **1.3 INSTRUCTIONS TO THE APPLICANTS**

The EOI is to be submitted in sealed envelope. The envelope superscripted as "EMPANELMENT OF CONSTRUCTION MATERIAL TESTING LABORATORIES" should be duly sealed and delivered at the following address before the scheduled date and time.

**Chief Project Manager/ Ghaziabad,**  
National Capital Region Transport Corporation,  
Khasra No.112, Garhi Guldhar,  
Delhi-Meerut Road, Ghaziabad,  
Uttar Pradesh -201003

**Envelope** shall contain the followings:

- 1) Letter of EOI as per Performa given in this document at **(ANNEXURE - I)** duly signed and stamped by the authorized representative.
- 2) Brief profile of the applicant stating the following: -
  - a. An applicant may be a natural person, private entity, government-owned entity, or any combination of them with a formal intent to enter into an agreement or under an existing agreement in the form of a joint venture (JV). Details of Testing Laboratory on the format placed at **(ANNEXURE - II)** duly signed and stamped by the owner(s)/authorized representative.
- 3) Annual Turnover Statement with Profit / Loss Statement on the format placed at **(ANNEXURE-III)** duly certified by the Auditor / Chartered Accountant (CA).
- 4) Details of Testing and Analysis of Construction Materials for Government Department during last three years on the format placed at **(ANNEXURE-IV)**.
- 5) Declaration on the format placed at **(ANNEXURE-V)**.
- 6) Checklist of Documents on the format placed at **(ANNEXURE-VI)**.
- 7) Complete EOI Document as downloaded from website, Corrigendum /Addendum, if any, duly filled in, signed and stamped on each page by applicant.
- 8) Copy of power of attorney/partnership deed/Board resolution, duly attested by Notary Public Authorizing the person who signs & submit the EOI.

- 9) Any other information as required to be submitted along with the EOI.
- 10) Documents as per check list (**ANNEXURE – VI**).

#### **1.4 GENERAL CONDITIONS:**

1. The EOIs received after the due date and time shall not be considered and shall be returned to the applicant unopened.
2. NCRTC shall not be responsible for any postal or other delays and applicant should take care to ensure the submission of EOIs at place before due date and time.
3. All alterations, erasure(s) & or over-writings, if any, should be duly authenticated by the person signing the EOI.
4. All Performa forming part of EOI documents must be duly filled- in, signed and stamped by the applicant.
5. Applicant who has any query/clarification about this proposal may send their queries through e-mail i.e. cpm.gzb@ncrtc.in up to 1500 hours till 20.03.2020.
6. EOI shall be valid for a period of 180 days (both days inclusive i.e. the last date of submission of EOI).
7. Mere submission of offers / EOIs will not be treated as acceptance/selection of the offer. The laboratories will be selected based on evaluation of offers considering various factors as mentioned in the technical information / criteria of evaluation.
8. The empanelment shall be done for one (01) year. However, NCRTC reserves the right to review the empaneled laboratory subject to fulfillment of the facilities and requirements stated in the EOI. The empanelment of such laboratory may be revoked in case of any breach.
9. NCRTC reserves the right to accept or reject any or all the submitted Expression of Interest without assigning any reasons.

#### **1.5 CRITERIA FOR EMPANELMENT OF CONSTRUCTION MATERIAL LABORATORIES:**

The following criteria, with or without modifications, shall be adopted for Inspection for Empanelment of Construction Material Laboratories:

- a) The laboratories which are accredited by the ISO 9001: 2015, BIS as well as NABL will only be considered for extensive scrutiny & inspection.
- b) The laboratories shall have valid Approval under the NABL & ISO.
- c) The laboratory must be situated in Delhi NCR and should not have been blacklisted in last five years valid as on the last date of submission of EOI by any Govt Department.
- d) The laboratory must have witness facility (physically or digitally) for testing of any construction material anytime.
- e) The laboratory shall have average annual turnover from material testing works only, not less than 50 lakhs and shall be in profit after taxes for last three consecutive years i.e. 2016-17, 2017-18 & 2018-19.

- f) The laboratory must have undertaken testing and analysis of construction materials at least three Government Departments during last three years from the last date of submission of EOI
- g) NCRTC reserves the right to have negotiations with any or all, accept or reject any or all the EOIs or annul this process at any time without assigning any reason whatsoever.
- h) The applicants may submit a brief write-up in support of their offers along with the EOI on the above lines.

## **1.6 INSPECTION OF TESTING FACILITIES OF LABORATORY**

- a) Inspection of the testing facility will be at the discretion of the EOI Inviting Authority. Such inspection may be at any stage before or after empanelment.
- b) All the testing facility in the lab will be subjected to inspection / auditing. The applicant will have to provide necessary arrangements to conduct the inspection of all the sections and failure to co-operate with the inspection in showing the different facilities, will lead to disqualification. Entry to all the areas of lab for testing shall be facilitated.
- c) The recommendations of the Inspection team will not be communicated to the applicant.
- d) The availability of technical experts, analytical facility as claimed in the EOI offer along with the compliance of standard operating procedures adapted for each procedure including validation and calibration, shall be evaluated by the team for considering the eligibility of the lab. Claims of holding the valid NABL certificate / valid approval will not be of any avail, if the procedures or if the available facility are not in proper condition or if contraventions of NABL norms are observed at the time of inspection. In the event of failure to facilitate inspection, obstruction to carry out the inspection, non-cooperation during the inspection, failure to furnish any record needed for verification etc., and the EOI offer will automatically be rejected.
- e) Copy of one full set of the EOI offer should be made available at the time of inspection.
- f) Originals of all the documents submitted in the EOI offer should be produced for verification by the inspection team. Failure to produce of the original document will result in the rejection of the offer.

## **1.7 CORRUPT OR FRAUDULENT PRACTICES**

It is required by all applicants / empaneled laboratory to observe the highest standard of ethics during the process. In pursuance of this policy, the NCRTC defines, for the purpose of this provision, the terms set forth below as follows: -

- a) "Corrupt practices" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the Quality control process or in execution and operation; and
- b) "Fraudulent practices" means a misrepresentation of facts in order to influence empanelment process to the detriments of the NCRTC and includes collusive practice among applicants (prior to or after EOI submission). Such other acts

termed as fraudulent practices elsewhere in this document or any act to deceive the NCRTC or any of its employees or any act adversely affecting or calculated to affect the normal/proper function or activities of the NCRTC such as delaying of reports, furnishing of incomplete reports etc. shall also be deemed as fraudulent practices.

- c) No applicant shall contact NCRTC or any of his officers on any matter relating to its offer to influence the selection process for empanelment. Any such act shall also constitute a fraudulent / corrupt practice and would result in rejection of the EOI offer.
- d) If it is revealed that the Laboratory is involved in any form of fraud and collusion, the laboratory will be blacklisted for a period of 5 years. The applicant shall also be liable for action under criminal law and the matter will be notified to the NABL for penal action against them.

### **1.8 CONFLICT OF INTEREST**

An applicant or any of its constituents shall not have conflict of interest. All applicants found to have a conflict of interest shall be disqualified. An applicant shall be considered to be in a conflict of interest with one or more parties in this process, if, including but not limited to:

- (a) they have controlling shareholders in common; or
- (b) they receive or have received any direct or indirect subsidy from any of them; or
- (c) they have the same legal representative for purposes of this EOI; or
- (d) they have a business relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the EOI of another applicant, or
- (e) an applicant cannot participate as a single entity or as a partner of JV in more than one EOI in this process. Participation by an applicant in more than one EOI will result in the disqualification of all EOIs in which the partner is involved. Also, an applicant cannot be a sub-contractor to another applicant. However, this does not limit the inclusion of the same subcontractor in more than one EOI; However, an applicant can submit separate EOI for empanelment of Laboratory situated at different locations in Delhi NCR.

### **1.9 LANGUAGE OF EOI**

The EOI, as well as all correspondence and documents relating to the EOI exchanged by the Applicant and the Employer, shall be written in English. Supporting documents and printed literature that are part of the EOI may be in another language provided they are accompanied by an accurate and authenticated translation of the relevant passages in English in which case, for the purposes of interpretation of the EOI, such translation shall govern. In case the documents are in foreign language or Indian Language other than English, a translation of the same by an authorized translator shall be submitted.

### **1.10 CLARIFICATION OF EOI**

To assist in the examination, evaluation and comparison of the EOIs, the Employer may, at its discretion, ask any Applicant for a clarification of its EOI. Any clarification submitted by an Applicant that is not in response to a request by the Employer shall not be considered. The Employer's request for clarification and the response shall be in writing and delivered to concerned applicants. The due date and time to response these queries will also be communicated.

The applicant shall respond to the queries. If a Applicant does not provide clarifications of its bid by the date and time set in the Employer's request for clarification, their application shall be evaluated as per the available information in the submitted EOI.

### **1.11 NOTIFICATION OF EMPANELMENT**

Prior to the expiration of the period of EOI validity or extended period, if any, the Employer shall notify the successful applicant, in writing, that its EOI has been accepted by the Employer. Such notification (hereinafter called the "Letter of Empanelment"). The Letter of Empanelment shall be published on the e-bidding portal. The successful applicant can also download the same.

### **1.12 CONFIDENTIALITY**

- a) Information relating to the examination & evaluation of EOIs and recommendation shall not be disclosed to applicants or any other persons not officially concerned with such process until information on Empanelment is communicated to all Applicants.
- b) Any attempt by an Applicant to influence the Employer in the examination and evaluation of the EOIs or decisions shall result in the rejection of its EOI.

### **1.13 WITHDRAWAL, SUBSTITUTION AND MODIFICATION OF EOIs**

- a) An applicant may withdraw, substitute, or modify its EOI Document prior to deadline of the submission as mentioned above.
- b) EOI once requested to withdraw shall not be allowed to be resubmitted.
- c) No EOI may be withdrawn, substituted, or modified in the interval between the deadline for submission of EOIs and the expiration of the period of EOI validity or any extension thereof, if any.

### **1.14 LATE EOIs**

Submission of EOIs shall be closed on e-bidding portal at the date & time of submission prescribed above, after which no EOI can be uploaded. The Employer shall not consider any EOI after the deadline of submission.



**ANNEXURE- I**

**LETTER OF EOI  
(ON LETTER HEAD)**

To  
**Chief Project Manager/ Ghaziabad,**  
National Capital Region Transport Corporation,  
Khasra No.112, Garhi Guldhar,  
Delhi-Meerut Road, Ghaziabad,  
Uttar Pradesh -201003

Sir,

**Sub “EOI” FOR EMPANELMENT OF CONSTRUCTION MATERIAL TESTING LABORATORIES” in response to your advertisement vide EOI No.: NCRTC/EOI/LABS/02 dated 09.03.2020**

- a) I/We have downloaded the document for submission of EOI for Empanelment of Construction Material Testing Laboratories from the official website of NCRTC. I/We hereby unconditionally accept the EOI conditions in its entirety for the Empanelment of Construction Material Testing Laboratories. I/We understand that NCRTC intends to Empanel Construction Material Testing Laboratories for Construction of works for NCRTC, RRTS Corridor after due diligence of the offer & related documents in the manner NCRTC may deem fit.
- b) The contents of EOI document (Instructions to Applicant) have been noted wherein it is clarified that after unconditionally accepting the EOI condition in its entirety, it is not permissible to put any remark(s)/condition(s) in the EOI enclosed in the respective Envelope and the same have been followed in the present case.
- c) In case any provision of the EOI document is found violated at any time after opening Envelope, I/We agree that Employer has the right to reject the EOI. I/We have also noted & accept the other circumstances or events or failure to perform in accordance with the terms of the EOI.
- d) We have examined and have no reservations to the Documents, including Addenda issued in accordance with Instructions to Applicants;
- e) Our EOI shall be valid for a period as defined above from the date fixed for the EOI submission deadline in accordance with the Documents, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f) We understand that Employer requires that applicants must observe the highest standard of ethics during the empanelment and testing of construction materials;
- g) We also understand that the Employer has the right to reject our EOI at any stage if it determines that we have directly or otherwise, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the empanelment and will sanction a party or its successor, including declaring ineligible, either indefinitely or for a stated period of time, to participate in Employer’s activities;
- h) We are not participating, as an applicant, in more than one EOI in this process; However, an applicant can submit separate EOI for empanelment of Laboratory situated at different locations in Delhi NCR

- i) We declare that we are not liable to be disqualified in Accordance with Clause 1.5 (c), and we undertake that “I / We have not been Blacklisted/ banned for business dealings with MoHUA along with any of its attached and subordinate offices through an order issued by Ministry of Housing and Urban Affairs (MoHUA) or any of the attached and subordinate offices of MoHUA or any Metro Rail Corporation in India or by Ministry of Commerce at any time and/or no such blacklisting is in force as on the deadline for submission of EOIs”.
- j) We declare and confirm that in the submission of this EOI, no agent, middleman or any intermediary has been, or will be engaged to provide any services or any other item of work related to the empanelment and testing. We acknowledge the right of the Employer, if he finds to the contrary, to declare our EOI to be noncompliant and if the empanelment has been issued, to declare the empanelment null and void.

The required documents as per Checklist as per format (ANNEXURE-V) are also enclosed herewith.

Thanking you,

Yours faithfully,

Signature of applicant  
Name with Seal.

**ANNEXURE- II**

**Applicant's Information Form**

Bidder's Information									
<b>Applicant's legal name</b>									
<b>Applicant's year of constitution</b>									
<b>In case of JV, state the year of constitution of each member</b>									
<b>Status of the Applicant</b> (Please tick against the relevant category)	Sole Proprietorship Firm: <input type="checkbox"/>								
	Partnership Firm: <input type="checkbox"/>								
	Private Limited Company: <input type="checkbox"/>								
	Public Limited Company: <input type="checkbox"/>								
	Limited Liability Partnership: <input type="checkbox"/>								
	Joint Venture: <input type="checkbox"/>								
In case of JV, Legal name of each partner with percentage participation (also provide information of each member in separate sheet)	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Legal name of JV member</th> <th style="width: 30%;">% participation</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> </tr> <tr> <td>2.</td> <td></td> </tr> <tr> <td>3.</td> <td></td> </tr> </tbody> </table>	Legal name of JV member	% participation	1.		2.		3.	
	Legal name of JV member	% participation							
	1.								
	2.								
3.									
<b>Name of Lead Member of JV</b>									
<b>Applicant's legal address</b>									
<b>Applicant's authorized representative</b> (name, address, telephone numbers, fax numbers, e-mail address)									
<b>* Applicant's GST No.</b> (Please attach the relevant GST registration Certificate)  <i>(* In case applicant participates in JV, each individual member has to mention their GST No. in below mentioned "JV members information sheet" and attach the relevant GST certificates)</i>									

<b>JV MEMBERS INFORMATION SHEET</b>	
<b>(This Additional Sheet is to be submitted in case bidder participates in JV)</b>	
<b>MEMBER – 1</b>	
JV Member's Legal Name	
Legal status of the Member	Sole Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company/ Limited Liability Partnership (Tick anyone)
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	
<b>MEMBER-1 GST No.</b> (Please attach the relevant GST registration Certificate)	
<b>MEMBER – 2</b>	
JV Member's Legal Name	
Legal status of the Member	Sole Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company/Limited Liability Partnership (Tick anyone)
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	
<b>MEMBER-2 GST No.</b> (Please attach the relevant GST registration Certificate)	
<b>MEMBER – 3</b>	
JV Member's Legal Name	
Legal status of the Member	Sole Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company/ Limited Liability Partnership (Tick anyone)
Member's legal address, telephone numbers, fax numbers, email address)	
Member's authorized representative (name, designation, address)	
<b>MEMBER-3 GST No.</b> (Please attach the relevant GST registration Certificate)	

**The following documents shall be submitted with this form (by each member in case of JV):**

- a) Affidavit in case of Proprietary firm.
- b) Partnership Deed in case of partnership firm.
- c) Memorandum & Article of Association in case of a Public/Private limited company.
- d) Incorporation Certificate, Limited Liability Partnership Agreement in case of a Limited Liability Partnership
- e) In case of JV, Joint Venture Agreement (duly notarized) entered into by the joint venture containing intended percentage participation, nomination of Lead Member and division of responsibility to clearly define the work of each member etc.
- f) Authorization/POA in favour of authorized signatory of applicant to sign the EOI, and also in favour of authorized representative of each member in case of JV.

*Note: Applicant's authorized representative shall be deemed to have authority to receive and deliver any correspondence and attend meetings with the employer related to the EOI.*

**ANNEXURE- III**

**ANNUAL TURNOVER & PROFIT STATEMENT**

I hereby certify that M/s. \_\_\_\_\_ (Name & Address \_\_\_\_\_)

who is participating in EOI No. NCRTC/EOI/LABS/02 is having the following Annual Turnover from Material Testing works only along with Profit after Taxes and the statement is true and correct.

<b>S. No.</b>	<b>Financial Year</b>	<b>Turnover (INR)</b>	<b>Profit after Taxes (INR)</b>
1	2016-17		
2	2017-18		
3	2018-19		
	<b>TOTAL TURNOVER IN LAST 3 YEARS (INR)</b>		
	<b>AVERAGE TURNOVER PER ANNUM (INR)</b>		

Date:

Signature of Auditor / Chartered Accountant

Reg. No.

Seal:

The contents of this Form should be certified by a Chartered Accountant/Auditor (In case bidder or JV Partner is Indian, the Form should be certified by generating Unique Document Identification Number (UDIN) as per Gazette Notification No.1-CA(7)/192/2019 dated 02.08.2019), failing which Employer has right to reject the EOI.

**ANNEXURE- IV**

**DECLARATION**

I / We \_\_\_\_\_ (Name of Laboratory) having office at \_\_\_\_\_

do hereby declare that I / We have carefully read all the conditions of EOI No. NCRTC/EOI/LABS/02 of NCRTC for the EOI floated for Empanelment of Construction Material Testing Laboratories for a period of one (01) year from the date of empanelment and abide by all conditions set forth therein. I / We accept all the terms and conditions of the above EOI document including amendments of the EOI, if any published.

Signature:

Date:

Name of the Lab:

Office Seal:

**ANNEXURE- V**

The laboratory must have undertaken testing and analysis of construction materials at least three Government Departments during last three years from the last date of submission of EOI

Fill out one (1) form per empanelment.

The details shall be submitted in following format: -

<b>S. No.</b>	<b>Particulars</b>	<b>Description (to filled by applicant)</b>
1	Details of Government Department	
2	Date of empanelment	
3	End Date / Validity of Empanelment	
4	Description of Similarity of Work	

The Applicant shall attach Supporting document such as copy of Empanelment Letter in support of the information to be furnished in each case, failing which the claim of the applicant shall be liable to be rejected.

Signature:

Date:

Name of the Lab:

Office Seal:



**ANNEXURE- VI**

**CHECK LIST OF DOCUMENTS**

(Please put "tick" as applicable)

<b>S. No.</b>	<b>Description</b>	<b>Yes</b>	<b>No</b>	<b>N.A. (Not Applicable)</b>
1	Letter of EOI (as per <b>ANNEXURE I</b> )			
2	Applicant's Information Form ( <b>ANNEXURE-II</b> )			
3	Annual Turnover & Profit Statement (Original) certified by the Auditor / Chartered Accountant for last three years i.e. 2016-17, 2017-18 & 2018-19 ( <b>ANNEXURE-III</b> )			
4	Testing and Analysis of Construction Materials for Government Department during last three years. ( <b>ANNEXURE-IV</b> )			
5	Declaration ( <b>ANNEXURE-V</b> )			
6	Self-Attested Photocopy of NABL, ISO 9001:2015 & BIS Accreditation Certificate along with Scope and its valid renewal			
7	Self-Attested Copy of GST Registration Certificate			
8	Self-Attested Copy of PAN Card			
9	List of Qualified Personnel employed in the laboratory (Employee Name, Qualification & Experience)			
10	EOI Document signed by the applicant in all pages with office seal			
11	Proof of Laboratory in Delhi /NCR.			