

NATIONAL CAPITAL REGION TRANSPORT CORPORATION LIMITED
(A JV of Government of India and participating State Governments)



NOTICE INVITING

**Rolling Expression of Interest (Eoi) for Empanelment of Dispute Resolution Board
Member**

No. NCRTC/Procurement Cell/Rolling Empanelment

Dated 30.12.2020

National Capital Region Transport Corporation Ltd. (NCRTC) invites **Rolling Expression of Interest (Eoi)** for Empanelment of Dispute Resolution Board Member to work for its three corridors namely Delhi-Ghaziabad-Meerut, Delhi- Sonipat -Panipat and Delhi-Gurgaon-Rewari -Alwar. The terms and conditions, qualification, experience for empanelment as Dispute Resolution Board Member are attached. Eligible individuals may send their application to:

**Group General Manager /Procurement
National Capital Region Transport Corporation Ltd.
7/6, Siri Fort Institutional Area,
August Kranti Marg,
New Delhi – 110049
Tel : +91-11-41066943
Fax : +91-11-41066953**

The application with supporting documents can be submitted in hard copy at the reception of Corporate office of NCRTC during office hours on any working days OR alternatively can be emailed at official email id of Procurement cell i.e. procurementcell@ncrtc.in

Application for empanelment at NCRTC does not confer any right/assurance whatsoever that they will be empaneled on the panel of NCRTC. All applications received in a particular calendar Quarter will be considered by NCRTC and Letters to individuals confirming their empanelment will be issued by NCRTC separately.

**Group General Manager /Procurement
National Capital Region Transport Corporation Ltd.**

**TERMS AND CONDITIONS FOR ROLLING EMPANELMENT OF DISPUTE
RESOLUTION BOARD MEMBER**

1. Introduction

- 1.1 National Capital Region Transport Corporation Ltd (NCRTC), under the Ministry of Housing and Urban Affairs (MoHUA) has been entrusted with the task of implementation of Regional Rapid Transit System (RRTS) within National Capital Region (NCR). The project envisages connecting the National Capital Delhi with important nodal towns in NCR. RRTS will revolutionize travel in the NCR region connecting satellite towns in 4 states to the National Capital by high speed railway track. Apart from providing reduction in travel time and cost it will act as a catalyst in paving way for decongestion, economic growth, overall growth of the region.
- 1.2 For connecting various nodal towns in NCR with the National Capital, total eight rail corridors have been identified. In the first phase of the RRTS project, three corridors namely Delhi-Ghaziabad-Meerut, Delhi- Sonipat -Panipat and Delhi-Gurgaon-Rewari -Alwar, have been planned to be implemented. The railway track for the above corridors shall be a dedicated rail corridor which shall be either elevated and/or underground.
- 1.3 The funds for these corridors shall be partly provided by central and state governments and partly arranged from bilateral/multilateral funding agencies.

2. Objective of Rolling Expression of Interest (Eoi)

The objective of this Rolling Eoi is to solicit applications from the eligible (qualifying eligibility norms as per this Rolling Eoi) individuals who are interested in undertaking to perform the duties of Dispute Resolution Board Member as per the requirements of funding agencies. The Rolling Eoi intends to bring out the details with respect scope of services that are deemed necessary in the opinion of NCRTC to share with the interested/eligible individuals.

3. Duties of Empaneled Dispute Resolution Board Member

The duties/responsibilities/authority of the Expert/Dispute Resolution Board Member are as per the requirements of bilateral/multilateral funding agencies (World Bank, JICA, ADB etc.) and in accordance with the contract.

4. Eligibility

S. No.	Description	Criteria
1.	Eligibility	Retired officer of Central Government/State Government/PSU/Govt. JV either in the pay scale Rs.144200-218200(CDA)/L14 or Rs 120000-280000(IDA)/E8 or in the pay scale Rs.123100-215900(CDA)/L13 or Rs 100000-260000(IDA)/E7
2.	Age limit	70* Years as on closing date of submission of application. *May be relaxed in exceptional cases.

3.	Location/Place of Deployment	Delhi/NCR
4.	Experience	(i) 20 years' experience in technical field (Civil, Electrical, S&T, Accounts) in Rail based Government organization. (ii) Experience of working as Arbitrator or as a member of Dispute Resolution Board Member in at least two cases.
5.	Qualification	Bachelor's Degree or its equivalent in any relevant field.

5. Documents to be Submitted

The individual will be required to furnish the Bio-data with latest passport size photograph as per the prescribed format given in Annexure "A" along with the following documents:

- (a) High School certificate or any other document in support of age.
- (b) Certificate of last posting
- (c) Certificates in support of educational qualifications.
- (d) Experience certificates.
- (e) Documents in support of claims made in the Bio-data form.
- (f) Self-Declaration as per format at Annexure B.
- (g) Copy of PPO, if retired.

6. Procedure for Empanelment

- (a) The empanelment for the Dispute Resolution Board Member shall be done by the committee so constituted by the Competent Authority of NCRTC.
- (b) NCRTC reserves its right to shortlist the individuals for empanelment. The size of panel shall be finalized by NCRTC based on the requirements and quantum of work involved.
- (c) The individual must apply on the format prescribed by NCRTC.
- (d) Merely fulfilling the eligibility criteria will not confer any right on an individual for empanelment and NCRTC reserves the right to depute such candidate empaneled as per their requirement and priority.

7. Remuneration

- (a) The remuneration payable to the Dispute Resolution Board Member shall be governed by NCRTC policy as amended from time to time.
- (b) All payments shall be made in the INR and shall be subject to prevailing law and rules.
- (c) No retainership fee shall be paid to Dispute Resolution Board members. Remuneration shall be payable for actual period of deployment as per applicable perks.
- (d) In addition to remuneration, the Dispute Resolution Board members shall be entitled for actual travelling, hotel and other expenses incurred in connection with the duties outside the NCR. The entitlement of Dispute Resolution Board members will be that of

E8 level officer in NCRTC. However, prior intimation/approval of NCRTC shall be obtained for such expenditure.

8. Term

- (a) The currency of the panel will be 3 years from the date of notification of panel and same can be extended for further period.
- (b) The Dispute Resolution Board members will not be an employee of NCRTC and empanelment shall not constitute a contract of employment.
- (c) The Empaneled member shall furnish the number of cases in which he is the member of Dispute Resolution Board/Arbitrator on the last day of the month, in the proforma to be provided by NCRTC.

9. Maintaining of Professional Ethics

During the tenure of empanelment and thereafter the Dispute Resolution Board members will maintain strict confidentiality of the matters pertaining to NCRTC and its contractors/suppliers/designers etc. They shall neither advice any party nor accept any other assignment related to NCRTC during the term.

10. Removal from Panel

Empanelment for the Dispute Resolution Board members shall stand automatically cancelled due to the following acts of omission and commission on their part: -

- (a) Furnishing false information in the application for the empanelment.
- (b) Failing in discharging assigned duties.
- (c) Failing to attend and finalize the issues without any sufficient reason and/or prior information.
- (d) Not maintaining highest standard of ethics and involvement in corrupt practices/fraudulent practice/coercive practice.
- (e) Abuse of the position to the detriment of the company/work or for the purpose of gaining direct or indirect personal advantage.
- (f) Passing on the information relating to NCRTC to third parties which is likely to cause damage to NCRTC's interests.

ANNEXURE-A

To,

**Group General Manager /Procurement
National Capital Region Transport Corporation Ltd.
7/6, Siri Fort Institutional Area,
August Kranti Marg,
New Delhi – 110049.**

Subject: Empanelment for Dispute Resolution Board in NCRTC.

Sir,

Reference your advertisement dated-----uploaded on NCRTC website/advertisement in Newspaper on the subject noted above, I am submitting my application for the empanelment as Dispute Resolution Board in NCRTC. My particulars are given below:

1.	Name	
2.	Date of Birth	
3.	Post at the time of retirement	
5.	Pay-scale at the time of retirement.	
6.	Applied For (Applicant can apply for one or more positions by ticking relevant boxes in the same application form)	Dispute Resolution Board Member

A. PERSONAL DETAILS: -

1.	Applicant's Name		Affix your latest passport size photograph, duly self-attested across
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on closing date of applicable quarter i.e. 31.03...../30.06..... /30.09...../31.12...Yrs.....Months.....Days	
4.	Gender		
5.	Organisation/ Department (from where retired)		
6.	Service from which retired (i.e. IRSE etc.)		
7.	Designation at which retired		
8.	Pay-scale at the time of retirement		

9.	Correspondence Address	
10.	Permanent Address	
11.	Contact No. (with STD code)	Phone..... Mobile.....
12.	E-mail ID	
13.	Aadhar Number	

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

(Attach separate sheet, if required)

C. EXPERIENCE DETAILS: -

S.N.	Period		Designation	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

D. SPECIALISATION DETAILS IF APPLIED FOR EXPERT

S.No	Field of Specialisation	Supporting Document

- Total work experience in the relevant field - Years.
- Experience with Railways/ Metro Rail Organisations- Years.

E. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years. (Departmental Vigilance/CBI/ Police Case etc.) If Yes, please furnish details	Yes/ No
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant If Yes, please furnish detail	Yes/ No

F. SUPPORTING DOCUMENTS ENCLOSED: -

S. N.	Supporting document	Attached (Yes/ No)	Remarks (If any)
1.	Age proof (Matriculation Certificate/ Mark-sheet or any other document)		
2.	Qualification Certificate & mark-sheet		
3.	Experience Certificates/ Specialization Certificate		
4.	Certificate of last posting/ present posting		
5.	Copy of PPO, if retired.		
6.	Self-Declaration as per Annexure B.		
7.	Any other document in support of claims made in Bio-Data form		

G. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria: -

S.N.	Criteria	Fulfilling (Yes/No)	Remarks (If any)
1.	Age as on closing date of applicable quarter i.e. 31.03...../30.06..... /30.09...../31.12...		
2.	Qualification		
3.	Retirement date		
4.	Retired in the required grade/ Pay-scale		
5.	Experience is in the required field (as asked)		
6.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the Applicant)

Place:

Name.....

DECLARATION

I hereby declare that I have never been imposed any penalty arising out of any disciplinary proceedings instituted against me by any office. I also certify that no vigilance case/ Police Case/ CBI enquiry is pending against me as on date I also undertake to state that during my entire service tenure, there are no adverse remarks in my CR.

I hereby certify that I am not undergoing any punishment as on the date of this application.

The above information is true to the best of my belief and knowledge.

Date:

Place:

Signature of the Applicant

Name.....