

No. DM/GC/COR-OF/102

Dated: 26.08.2020

**LETTER OF ACCEPTANCE**

To,

M/s Centre for Market Research and Social Development Pvt. Ltd.,  
39, Ground Floor, Sant Nagar, East of Kailash,  
New Delhi – 110065, India  
Tel: +91 11 4075030  
Email: officemail.cmsd@gmail.com  
(hereinafter termed "Consultant")

(Kind Attention – Dr. Girija Bhusan Nanda, Director)

Sub: - Bid No. DM/GC/COR-OF/102 : Engagement of Resettlement Implementation Support Agency (RISA) for the implementation of Resettlement Plan for Delhi-Ghaziabad-Meerut Regional Rapid Transit System (RRTS) Corridor in National Capital Region. – Letter of Acceptance (LOA).

Ref: -

- i. Bid Reference No.DM/GC/COR-OF/102 dated 27.03.2020 uploaded on e-portal.
- ii. Addendum & Corrigendum-01 uploaded on e-portal on 15.04.2020.
- iii. Addendum & Corrigendum-02 uploaded on e-portal on 05.05.2020
- iv. Addendum & Corrigendum-03 uploaded on e-portal on 07.05.2020
- v. Technical Bid of the Consultant opened on 09.06.2020
- vi. Post Bid clarification uploaded on CPP portal on 13.06.2020
- vii. Replies to Post Bid queries submitted by the Consultant on 16.06.2020
- viii. Presentation given by the Consultant on 15.06.2020
- ix. Financial Bid of the Consultant opened on 19.06.2020
- x. NCRTC's E-mail Letter no. Nil dated 22.07.2020 inviting the consultant for-Negotiation.
- xi. Consultant's letter No.CMSD/NCRTC/RISA/2020/02 dated 24.07.2020
- xii. Consultant's letter No.CMSD/NCRTC/RISA/2020/03 dated 28.07.2020
- xiii. Consultant's letter No.CMSD/NCRTC/RISA/2020/04 dated 07.08.2020.

*[Handwritten Signature]*



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With reference to the above, this is to inform to the Consultant that the Consultant's second revised offer vide letter dated 07.08.2020 referred at S.No.(xiii) above for the subject contract no. "**DM/GC/COR-OF/102 : Engagement of Resettlement Implementation Support Agency (RISA) for the implementation of Resettlement Plan for Delhi-Ghaziabad-Meerut Regional Rapid Transit System (RRTS) Corridor in National Capital Region**", has been accepted by National Capital Region Transport Corporation Ltd. (hereinafter termed as "Employer") at total contract value of **INR 86,86,000/- (Rupees Eighty Six Lakh Eighty Six Thousand only)**, hereinafter termed as "**Contract Value**", inclusive of all taxes, duties, levies, cess, royalties, insurances & all other incidental charges except Goods and Services Tax. GST shall be paid to the consultant as per Section-05, Clause-20.3 of GCC. The Scope of work, Services, accepted rates and terms / conditions applicable to this Letter of Acceptance are as under:

#### **1.0. SCOPE OF WORK**

In terms of Clause-1.1 of Instructions to Bidders, Section-1 of Bid Documents, the Services covered under this Letter of Acceptance shall be as stipulated in Section-08 of the Bid Documents (read with the Addendums / Corrigendum referred above), uploaded on e-bidding portal, considered by the Consultant in the submission of their bid. The Services shall be carried out as per the above scope of work.

#### **2.0. ACCEPTED RATES/ COST and PAYMENT SCHEDULE**

The accepted Rates /Cost for the provision of Services covered under this Letter of Acceptance (LOA) are stipulated in **Annexure-A (i.e. Accepted Rate/ Cost)** enclosed to this LOA. In terms of clause-20 of Special Conditions of contract the accepted cost /contract value cover all costs to be incurred by the Consultant for performing the stipulated Services which shall not only include salaries, overheads and non-salary expenses, all allowance for contingencies, fees and profits, but all other costs and expenses incurred in carrying out the requirements of the Services, and the taxes duties, fees and other impositions under the Applicable Laws except Goods and Services Tax (GST) which shall be paid extra as per the prevailing tariff. These costs shall also include all costs for Sub-Consultants, and any other professional fees or services incurred by the Consultant. The accepted contract value shall also include all costs, office expenses, travel charges, expenses and allowance paid to or on behalf of expatriate staff working in their own country or in India. GST will be paid extra as applicable on the submission of GST Invoices for first RA bill. The subsequent RA bill shall be processed for payment upon submission of documentary evidence towards payment of GST collected on the previous bill to the GST Authorities. The Final bill /

*LM*



Single bill payment shall be released on the undertaking by the consultant for providing evidence within 21 days from the close of month in which payment is released.

In terms of Clause No. 38 of General Conditions of Contract (GCC), Section-5 and their relevant clauses of SCC of the Bid document, in consideration of the Services performed by the Consultants under this Contract, the Employer shall make payments to the Consultants as specified therein.

### **3.0. CONTRACT PERIOD/TIME OF COMPLETION**

In terms of Clause 1 (xiv) of General Conditions of Contract (GCC), Section-5 and Clause 1 (xiv) of Special Conditions of Contract (SCC), Section-6 of the bid document (read with the Addendums / Corrigendum referred above), the contract period /time for completion for the subject work is **03 years** ( Three years) from the date of issue of letter of acceptance (i.e. effective date as stated in Clause 1 (xvi) of Special Conditions of Contract (SCC) by the Employer.

### **4.0. SUBMISSION OF PERFORMANCE SECURITY**

In terms of Clause-40 of Instructions to Bidders, Section-1 and Clause No. 31 of General Conditions of Contract (GCC), and clause 16 of Special Conditions of Contract , within twenty-eight (28) days of the receipt of this Letter of Acceptance, the Consultant shall furnish to the Employer, a Performance Security in the stipulated form of Bank Guarantee as stipulated in Form CF-03 of Contract Forms, Section-7 of the bid documents, for an amount of **INR 8,68,600/- (INR Eight Lakh Sixty Eight Thousand six Hundred Only)** being amount equal to 10% (Ten Percent) of the Contract Value as stated in Clause No. 16 of Special Conditions of Contract (SCC), Section-6 of the bid document. In terms of Clause No. 17 of Special Conditions of Contract (SCC), Section-6 of bid documents the Performance Security shall initially remain valid up to stipulated contract period plus 60 days.

### **5.0. RELEASE OF BID SECURITY**

In terms of Clause 19.5 of Instructions to Bidders, Section-1 of the bid document, the bid security submitted by the Consultant with his bid shall be returned as promptly as possible on submission of the required Performance Security by the Consultant and the execution of the Contract Agreement.

### **6.0. DEPLOYMENT OF KEY EXPERTS/PERSONS**





In terms of clause 6.1 of Scope of work, Section-08 and clause-15.0 of Special Conditions of Contract, Section-06, the consultant shall deploy the Key Personnel / Experts in carrying out the stipulated scope of the work under this LOA. The details of key experts proposed by the Consultant in its bid and which have been evaluated during the bid evaluation are enclosed at Annexure-B to this LOA. The other Non-Key experts shall also be deployed by the consultant in terms of clause 6.1 of Scope of work, Section-08.

#### 7.0. SIGNING OF CONTRACT AGREEMENT

In terms of Clause-41 of Instructions to Bidders, Section-1 of the bid document, the Consultant shall enter into a Contract Agreement with the Employer for the Services covered under this Letter of Acceptance within the time limits as specified therein. The Consultant shall be informed by the Employer about signing of Contract Agreement on receipt of acceptance of this Letter of Acceptance and Performance Security by the Employer.

#### 8.0. OTHER TERMS AND CONDITIONS

The execution of this Contract shall be governed by the various stipulations in the bid documents and Addendums and Corrigendums referred above. Any deviation from the above conditions, submitted by the Consultant in their bid, if any, stands withdrawn.

#### 9.0. NOMINATION OF ENGINEER

In terms of Clause No. 1(x) of General Conditions of Contract (GCC), Section-5 and Clause No. 1(x) of Special Conditions of Contract (SCC), Section-6 of bid documents it is to inform that "**Shri. Subodh Singh, Sr. Dy. General Manager/ Land Acquisition**, ( Contact details – Mobile no. 9315371780,e-mail id- [subodh.singh@nrtc.in](mailto:subodh.singh@nrtc.in)) of this Organization has been nominated as Engineer for the subject Contract. The Consultant is advised to immediately contact the above official for further instructions as regards to the provision of Services covered under the scope of this LOA.

#### 10.0. ACCEPTANCE OF LETTER OF ACCEPTANCE

This Letter of Acceptance is being issued in duplicate, in favor of the Consultant. The copy marked as "Duplicate" is required to be returned by the Consultant, duly signed and

*Subodh Singh*

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stamped on each page by the authorized signatory of the Consultant, as a token of Consultant's unconditional acceptance of the same so as to reach the undersigned within seven days of issue of this letter. This Letter of Acceptance shall constitute a binding Agreement between the Employer and the Consultant till such time a formal Agreement is signed between the Employer and the Consultant for the execution of this Contract.

Please acknowledge receipt of the letter.

Yours faithfully,

For & on behalf of  
National Capital Region Transport Corporation Limited

  
(Dhanesh Gupta)  
Group General Manager/Procurement



**Enclosed: 1. Annexure-A (i.e. Accepted Rate/ Cost) (1 page)**  
**2. Annexure-B- Details of key experts proposed by the Consultant. (1 page)**

**CC: GGM/Project, Sr. DGM/Land Acquisition, DGM/ARS, AGM / Finance, GM/Planning, Sr.DGM HR**

**Annexure-A- Accepted Rate / Cost**

**Bid No. DM/GC/COR-OF/102 :** Engagement of Resettlement Implementation Support Agency (RISA) for the implementation of Resettlement Plan for Delhi-Ghaziabad-Meerut Regional Rapid Transit System (RRTS) Corridor in National Capital Region(NCR).

S.No.	Description	Unit	Quantity	Total accepted amount (INR)
1	2	3	4	5
1.	Lumpsum cost for provisions of all the services as stipulated in the bid documents including all taxes, duties except GST.	Lumpsum	Lumpsum	86,86,000.00
<b>Total accepted Amount (INR)</b>				<b>86,86,000.00</b>

*Handwritten signature*



ANNEXURE-B- DETAILS OF KEY EXPERTS PROPOSED BY THE CONSULTANT

<b>S.No</b>	<b>Name of Key Expert</b>	<b>Date of Birth</b>	<b>Position</b>
1.	Sh. SUMAN SARKAR	13.01.1971	Team Leader
2.	Sh. GYANENDRA KUMAR VERMA	15.08.1979	Key Professional –(A)- Resettlement & Rehabilitation ( R & R ) Expert
3.	Sh. VIKASH SEXENA	07.01.1979	Key Professional –(B)-Civil Engineer
4.	Sh. ATUL MISHRA	30.06.1973	Key Professional –( C )- Social Development Expert
5.	Sh. ARVIND SINGH	10.12.1979	Key Professional –( D ) – Land Acquisition Expert

*ASh*

